Committee on Instruction
9 February 2004
Meeting Minutes

Attendance: M. Bennett, E. Bevilacqua, R. Blaskiewicz, C. Davis, J. Ellis, K. Limburg, N. Murphy, D. Raynal, G. Scott, R. Smardon.
Excused: J. Fragoso, K. Stribley

1. Call to Order at 1:06 pm.

2. Subcommittee Reports
   • Subcommittee on General Education (J. Ellis) - Taking actions on petitions as appropriate
   • Subcommittee on Instructional Quality (E. Bevilacqua) - David Campbell will be the keynote speaker for the spring colloquium on teaching & learning Friday, 5 March 2004. Reservations required.
   • Subcommittee on Academic Standards (R. Smardon) - Continuing work on guide to manuscript options for theses and dissertations

3. Curriculum & Course Proposals
   • Revised minor: Construction Management (for SU students) - Approved
   • New majors: Paper Science and Paper Engineering – Approved. Pending Faculty approval, Provost Tully will provide a cover letter to send with the materials to SUNY. PSE to provide Appendix E, B.S. Program descriptions and plan sheets.
     • New courses:
       o EFB 215 Interpreting Science Through Art – approved pending corrections to safety issues
       o EFB 304 Natural History Museum Techniques - approved
       o EFB 404 Natural History Museums and Modern Science – approved pending corrections to safety issues
       o EFB 405 Literature of Natural History - approved
       o EFB 406 Great Naturalists Seminar - approved
       o EFB 419 Problem-solving in Conservation Biology – approved with correction to “Fall” semester
       o EFB 483 Mammal Diversity – approved
       o EFB 583 Ornithology – number changed to EFB 482 - approved
       o EFB 345 Forest Health – approved
       o EFB 423 Marine Ecology - approved
       o EFB 623 Marine Ecology - approved with clarifications to credit expectations
       o EFB 400 Toxic Health Hazards - approved
       o EFB 600 Toxic Health Hazards - approved
       o EFB 611 Topics in Environmental Toxicology - approved
   • Drop Course: EFB 510 Health and Our Chemical Environment - approved
4. Proposal for Part-time Graduate Study – approved with clarification that the version posted to the website for review shall be separate from the proposal for approval of non-degree ESF coursework credits as follows:

*Students may transfer no more than nine credits of credit-bearing non-degree ESF coursework to graduate degree programs.* Proposal approved and posted to COI review site.

5. Request for clarification to schedule for Advising Week. Since pre-registration for spring 2005 begins Wednesday, advising week will begin on Monday of the previous week.

6. Other COI Business – ES and LA proposals will be reviewed after changes have been made.

Adjourned at 2:28 pm

Next Meeting: Thursday, 18 March 2004 (2:30-4:00pm), 324 Bray Hall