



State University of New York
College of Environmental Science and Forestry

Committee on Curriculum

Minutes for March 22, 2018 Meeting

314 Bray Hall, 11:00 am

Voting members present: Dibble (for Teece), Hoffman (acting chair), Meyer (for Liu), Owens, Shannon (for Wheeler), Schulz, Stavenhagen, Tao, Wagner

Guests and others present: Frank, Minard, Sanford, Spuches, Tochelli

- 1) Call to Order (Hoffman) Meeting was called to order at 11:02 AM
- 2) Approval of Minutes from March 1, 2018 (all) **Approved** 9-0-0
- 3) Announcements (Teece)
 - i. Proposals posted for CoC and faculty review. **Please review for next meeting!**
 - EHS 250- Foundations of Environmental Health- minor revision
 - EHS 320- Disease Prevention- minor revision
 - EHS 520- Disease Prevention- minor revision
 - FCH 584- Spectrometric Identification of Organic Compounds- new
 - SRE 499- Internship in Sustainable Energy Management- new
 - SRE 498- Independent Study in Sustainable Energy Management- new
 - BPE 321- Biomolecular Kinetics- new
- 4) Updates from the Dean (Shannon)

Open Academy curriculum and Wood Science program will be coming for the next meeting.

- 5) Old Business
- 6) New Business
 - i. Proposals for Action (Teece)
 - EST 132- Orientation Seminar for Environmental Studies- major revision
Hoffman has a minor typo she will send to Erin **Approved** 9-0-0
 - EST 133- Introduction to Environmental Studies- new **Approved** 9-0-0
 - EST 492- Undergraduate Experience in College Teaching- new **Approved** 9-0-0
 - RMS 465- Renewable Materials and Surfaces-new **Approved** 9-0-0
 - RMS 481- Capstone Project/Senior Thesis-new **Approved** 9-0-0
 - RMS 498- Research Problems in Renewable Materials Science-new **Approved** 9-0-0
 - ii. Other
 - i. Internship conversation:
Meyer/PBE plan to propose a 1-credit pass/fail over the summer and then a 1-2 credit graded internship course with written assessment for fall.
EFB concerns: This is difficult for faculty to fully advise internships over the summer and work on research. Currently they don't have to have any immediate supervision over

summer (often because of the remoteness of the student or faculty member). There is a danger in making us liable for people when we can't even contact them. Students are worried about the cost as well. Dean Shannon says there needs to be some sort of communication between faculty and students over the summer. We can't just let them go to a site and not offer them any support. And we don't have any control over this, as a policy. It isn't coming from us.

Could we, instead of having all internships, require a professional experience that doesn't carry credit? There could be a panel within department to assess what they got out of it, comparable to capstone/field experience assessment. We could also require a seminar course, with a prerequisite of professional experience to build this into a curriculum. That could help with the financial burden of internships for credit.

Dean Shannon will send information from SUNY on what the actual policy is.

ii. Updating forms-

What do we really need on the forms, what purpose are they serving? How a course fits with the curriculum (what is this preparing a student for?). Who else sees these? Does Middle States care about these?

Spuches will offer some information on the institutional value of proposals and their history.

Please review the course proposal forms and send comments to Erin

7) Continuing Business

Shared resource courses (All)- **Please see tables below for initial data tables.** Dibble- shared resource course survey to assess what is actually different. There is not consistency across departments/faculty on what the additional work for grad students is. Wagner-. There is an old survey of how many shared resources versus explicitly grad courses there are. We don't necessarily have control over what happens in the classroom, which is why this is a question of how we can mediate courses. Dibble- can we get the grad students to provide an assessment of how the course is delivered? **Frank will get all of the department GSA reps info (send to Erin)for their input.**

Online Learning (Spuches)-

Over the past several year we have been working to find more ways of expanding our online learning. After receiving grants and certifications for providing these services we tried to identify what programs could be online? What don't we have that we could offer? We received a funding grant for Sustainability program. This is a completion program, not a full BS. These people will have completed two years (probably at a CC, possibly having earned an associate's). Hire a full-time faculty, full-time instructional designer and additional funds for faculty involved, .50 program coordinator to support. Open Academy will act as the academic unit, Doug Johnson will be the curriculum coordinator, with support from several departments. Neal Abrams, Paul Crovella, Eddie Bevilaqua, John Wagner, David Newman, Lemir Teron

Adjourned 12:02

