



State University of New York
College of Environmental Science and Forestry

Committee on Curriculum

Minutes for April 12, 2018 Meeting

314 Bray Hall, 11:00 am

Voting members present: Hoffman, Liu, Schulz, Shannon (for Wheeler), Stavenhagen, Tao, Teece, Wagner

Guests and others present: Gilbert, Johnston, Minard, Spuches, Teron, Tochelli

- 1) Call to Order (Teece) 11:00 AM
- 2) Approval of Minutes from March 22, 2018 (all) Approved 7-0-0
- 3) Announcements (Teece)
 - i. Proposals posted for CoC and faculty review
 - ii. Proposals submitted for CoC completeness review
 - iii. Administrative Approvals (with approval date)
- 4) Updates from the Dean (Shannon)
- 5) Old Business
- 6) New Business
 - i. Proposals for Action (Teece)
 - EHS 250- Foundations of Environmental Health- minor revision
Friendly amendment 3.5 remove the word informal **Move to Approve 7-0-0**
 - EHS 320- Disease Prevention- minor revision
3.3 Bullet 4 Use of the word “understand” is problematic as a learning outcomes because it is not a measurable outcome. There were also questions regarding this as a shared resource course and how the 320/520 differ. This should be tabled until Lee can be present **Move to Table 7-0-0**
 - Plan Sheet issues with ERE class offerings- Tao will email Tochelli outline
 - EHS 520- Disease Prevention- minor revision Tabled along with EHS 320, **Move to Table 7-0-0 (Course proposal has since been withdrawn by proposer)**
 - FCH 584- Spectrometric Identification of Organic Compounds- new
Pending approval, they will need to remove FCH 384 and the course will no longer be required for undergraduates. **Move to Approve 8-0-0** (Kim Schulz entered)
 - SRE 499- Internship in Sustainable Energy Management- new **Approved 8-0-0**
 - SRE 498- Independent Study in Sustainable Energy Management- new 3.3 “expert-level understanding” problematic. **Move to Reject 8-0-0**
 - BPE 321- Biomolecular Kinetics- new Says that it is required, but it is not currently. They will be making the change after approval. Several grammatical errors throughout, comments will be sent to proposer. **Move to Reject 8-0-0**

BPE 435- Unit Process Operations- major revision The question came up about the 600-level as a shared resource. There are no obvious differences between the 400/600.

Needs to come with BPE 635. **Move to Reject 8-0-0**

Wood Science Graduate Program- new from existing Table 3.1 correct credit allotment

Move to Approve 8-0-0

Sustainability Management Program- new The Registrar pointed out that there needs to be a different prefix for the department, because SUS is already in use by SU. Question on free electives, will there be options for this at ESF? Chuck and his team have identified classes to teach online from ESF and found courses through Open SUNY that will be able to satisfy these requirements. We have syllabi for classes started when we're ready. We will have to work out whether or not cross-registration will be an option. SUNY is still working on this. Question on gen eds: Are the courses stipulated? Will they have to come in with them completed? If they have an AA or AAS they will have already completed all of the gen ed requirements. Eventually the new courses will all have to come through CoC. **Move to Approve 8-0-0**

ii. Other

Form Update (Tochelli)

Chuck and Doug will contact Erin regarding this issue.

Can we define minor changes that don't require the paperwork? (i.e. change of semester taught) When there is an old course description it is a good opportunity to update. **Please send any feedback prior to the next meeting!**

7) Continuing Business

Shared resource courses (Teece)

There is still a great concern about eliminating 400/600 because there are not enough graduate students to fill a 600-level course. EFB took a long time in creating their split courses and their push back is mainly that they do not want to have to re-write all of their courses again. Despite the fact that this is only for future courses, there is concern that they will have to change the existing courses eventually, and then what happens if we change the policy again? Some departments were concerned that they would not have enough faculty to cover additional sections/courses. There was also a comment about how we would police this in a classroom, and is this just an exercise in bureaucracy. Can the solution be that we have one syllabus for a 500-level course and that can be used for either undergrad or graduate? Are we allowed to require 500-level in our current numbering system? The campus can determine what is grad or undergrad, if we say that 500 can be both we can require it. **We are going to give this 15 minutes in the next meeting, and we will decide whether or not to try to move this forward or if it does not have enough support.**

Adjourned 12:12 PM