



State University of New York
College of Environmental Science and Forestry

Committee on Curriculum

Minutes for May 10, 2018 Meeting

314 Bray Hall, 11:00 am

Voting members present: Liu, Owens, Shannon voting in absentia (for Wheeler), Stavenhagen, Tao, Teece, Wagner

Guests and others present: Minard, Lee Newman, Spuches, Tochelli

- 1) Call to Order (Teece) 11:00 AM
- 2) Approval of Minutes from April 12, 2018 (all) **Unanimously approved.**
- 3) Announcements (Teece)
 - i. Proposals posted for CoC and faculty review
 - ii. Proposals submitted for CoC completeness review
 - iii. Administrative Approvals (with approval date)
 - EST 609- Collaborative Governance Processes (4/24/18)
 - EFB 444/644- Geography of Nature
- 4) Updates from the Dean (Shannon)- None
- 5) Old Business- None
- 6) New Business
 - i. Proposals for Action (Teece)
 - EHS 320- Disease Prevention- minor revision- Discussion related to this as a shared resource course. Those issues may be addressed later in a proposal for the graduate level version. Edits to the proposal: Remove search begin for new instructor line on proposal. Fix plan sheet credit amounts (electives). **Unanimously approved.**
 - SRE 498- Independent Study in Sustainable Energy Management- Edits to the proposal: 2.1 should can "enroll in" "to obtain". 3.2.2. c Restricted to SEM majors. **Unanimously approved.**
 - BPE 321- Biomolecular Kinetics- Edits to the proposal: 3.2.2 a not required, 3.2.2. b it is an elective 3.6 "topics covered include:" **Unanimously approved.**
 - BPE 435- Unit Process Operations- major revision Edits to the proposal: 2.1 "can be added" 3:3 colon at the end of each statement, pluralize items in 3.3 **Approved 6-1-0**
 - BPE 635- Unit Process Operations- Issues: copied catalog description copied from 435, listed as beginning graduate course. With our current rules, that means it should be a 500-level class. It cannot be beginning graduate and have a 600-level course number. **Withdrawn by proposer.**
 - ii. Other
 - Form Update (Tochelli)
 - Mark's comments were that the form is repetitive and that the catalog description should be moved to the top of the 3.1 section. Erin and Doug Johnston met and have a plan to

rework this form. Remove some signature lines, remove repetitive items. Add a chart to help show what is a major/minor revision. Remove gen ed section. Studio should be added as a format, online needs to be looked at as well.

7) Continuing Business

Shared resource courses (Teece)

If we decide to classify 500-level as an undergrad and grad level we can require them for UG and can also count for grad credits. This would just be going forward, not retroactive. If the classes aren't really different, we should be removing the lower level section. In some cases, the existing classes do have distinct differences, so should they be allowed to continue? In certain programs, grads have to take at least half of their courses at the upper-grad level (600+) and removing shared resources may make it difficult for them to earn enough credit (although if there is no difference between the 400/600 levels, are they actually getting "upper grad" credit for that course?) We need a larger campus-wide discussion with the information we have based on the input we received this semester about shared resources. Bring them to AG as "talking points".
Online (Spuches)

Adjourned 12:42 PM