



State University of New York  
College of Environmental Science and Forestry

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Committee on Curriculum

### **Agenda for April 14, 2020 Meeting**

**Voting members present:** Bevilacqua, Dibble, Hoffman, Kristiansen, Liu, Owens, Schulz, Shannon (for Amberg), Tao

**Guests and others present:** Armani, Collins, Hill, Johnston, Meashaw, Minard, Sanford, Tochelli, Triano

- 1) Call to Order (Bevilacqua)- 11:01 AM
- 2) Approval of Minutes from 3/3/2020- **Tabled**
- 3) Announcements (Bevilacqua)
  - i. Proposals posted for CoC and faculty review
    1. Curriculum Change- Environmental Education and Interpretation
    2. EST 500- Environmental Studies Field Trip (new)
    3. EFB 360- Epidemiology (major revision)
    4. EFB 413- Introduction to Conservation Biology (minor revision)
    5. EFB 414- Senior Synthesis in Conservation Biology (minor revision)
    6. EFB 462- Animal Physiology: Environmental and Ecological (major revision)
    7. EFB 480- Principle of Animal Behavior (major revision)
    8. EFB 485- Herpetology (minor revision)
  - ii. Administrative Approvals (with approval date)
    1. EST 370- Introduction to Personal Environmental Interpretation Methods (3/3/2020)
    2. EST 471- Non-Personal Environmental Interpretation Methods (3/3/2020)
    3. EST 472- Natural History Museums and Modern Science (3/3/2020)
    4. EST 570- Introduction to Personal Environmental Interpretation Methods (3/3/2020)
    5. EST 671- Non-Personal Environmental Interpretation Methods (3/3/2020)
    6. EST 672- Natural History Museums and Modern Science (3/3/2020)

Updates from the Dean (Shannon)-

We are planning for classes to come back to campus in the fall, but will be making contingencies if they cannot, or if we need to change the format of some classes to reduce class size to ensure social distancing is possible. Campus has not yet received the laptops from SUNY for distribution.

- 4) New Business
  - i. Proposals for Action (Bevilacqua)
    1. Policy Proposal New Course Description Requirements for Independent Courses- We have agreed to the edit of the proposal to state "*Students shall report their activities to their instructor on a weekly basis for the duration of the course.*" There is no explicit rule that says

a site supervisor couldn't serve as the reporting person during summer internships. This mitigates some of the issues of weekly reporting when a student may be in a remote location. EFB- For us all the field class and internship changes took a lot of time because of requirements. This shouldn't require new proposals. **Approved 6-0-0**

2. BPE 322- Chemical Reaction Engineering Kinetics (new) **Tabled**
3. BPE 330- Unit Operations Lab (new) Only one box should be checked 3.2 upper division. SLO 1- reaction misspelled **Approved 7-0-0**
4. BPE 422- Chemical Reaction Engineering and Process Safety (new) **Tabled**
5. BPE 450- Chemical and Bioprocess Engineering Product Design (new) Required in CME and BPE but could be an elective. Select just required, enrollment not restricted. SLO 3 wording confusion with product design. Change to "development and". **Approved 6-0-0**
6. BPE 468- Capstone Chemical Engineering Lab (new) Comment: SLO 7, understand should be replaced with an action word. Shijie Liu explains how this understanding will be measured. Wording will remain the same. **Approved 6-0-0**
7. BPE 522- Chemical Reaction Engineering Kinetics (new) **Tabled**
8. BPE 304- Professional Internship (major revision) 3.2.2.e. Remove PSE as concurrent. Internships are not shared resource. **Approved 6-0-0**
9. BPE 305- Professional Co-op (major revision)- )- Remove PSE as concurrent. Required/elective boxes are both checked, but it should be elective. **Approved 6-0-0**
10. BPE 306- Professional Synthesis (new)- Minor edits to SLOs for higher level definitions. Gary Scott has approved changes to wording submitted by Ted Dibble. **Approved 6-0-0**
11. PSE 304- Professional Internship (major revision) see notes on BPE 304. **Approved 6-0-0**
12. PSE 305- Professional Co-op (major revision) see notes on BPE 305 **Approved 6-0-0**
13. PSE 306- Professional Synthesis (new) see notes on BPE 306 **Approved 6-0-0**

In chat box, EFB shared comments on PhD Policy proposal: 1. The document starts with the statement on the need to define policies and procedures for the oral exam and its conduct. However, towards the end of the first paragraph and start of second paragraph, indicated also is the need to address the written component. It should be clarified early on in the document that both components are covered. 2. In Page 2, first paragraph – the term "examiner" should be used instead of "additional faculty member" since this individual can also be other qualified person with degree and equivalent professional experience. 3. Regarding the three forms of the written component, the word "Option" should be used instead of "Form 1, 2 & 3" so as not to be confused with the already many Forms that we have.

ii. Presidential Search for Internal Candidate

- As long as we make sure we are following a process and maintain order. We need to be sure that there is proper input. We should not suspend process because of the emergency.
- Can the interim president extend his time to provide continuity through this time?
- Concern with setting a bad precedent. (we would still go through the formal process through the search committee)
- Could the Provost in place as Interim President?

**Next meeting:**

Tuesday, April 28