



State University of New York
College of Environmental Science and Forestry

Committee on Curriculum

Minutes March 21, 2019 Meeting

324 Bray Hall, 11:00 am

Voting members present: Bevilacqua, Hoffman, Owens, Schulz, Stavenhagen, Tao, Teece

Guests and others present: Auwaerter, Briggs, Collins, Minard, Tochelli

- 1) Call to Order (Teece) 11:00 AM
- 2) Approval of Minutes from February 14, 2019 (all) **Approved 7-0-0**
- 3) Announcements (Teece)
 - i. Proposals posted for CoC and faculty review
 - BPE 304- Professional Internship (major revision)
 - BPE 305- Professional Co-op (major revision)
 - BPE 306- Professional Synthesis (new)
 - PSE 304- Professional Internship (major revision)
 - PSE 305- Professional Co-op (major revision)
 - PSE 306- Professional Synthesis (new)
 - ii. Proposals submitted for CoC completeness review
 - PSE 468- Papermaking Processes I (major revision)
 - PSE 469- Papermaking Processes II (new)
 - PSE 668- Papermaking Process I (major revision)
 - iii. Administrative Approvals (with approval date)
 - Environmental Science Curriculum Change (minor revision)- Adding sophomore seminar course (2/28/2019)- Discussion on whether or not formal policy needs to be developed to decipher when curriculum changes can be approved by the Dean and when they cannot.
 - Course Proposal ESF x96 (new)- Adding Special Topics courses at all levels (3/13/2019)
- 4) New Business
 - i. Proposals for Action (Teece)
 1. Curriculum Change- Natural Resource Management (minor revision)- Remove EFB 487 from Wildlife and Fisheries; **Approved 7-0-0**
 2. Curriculum Change- Chemistry (minor revision)- Rationale for change "Therefore," **Approved 7-0-0**
 3. Course Proposal- ENS 232 (new) 3.3 remove demonstrate from outcomes 3.4 execution and completion of group project; add line about finding experiential, 3.5 item 4- remove, item 6 needs clarification; Catalog description spelling on "environmental" **Approved 7-0-0**
 4. Course Proposal- EWP 394 (new)- What is Gen Ed faculty? Where does Gen Ed approval go; Write out gen ed and western civ; check upper division; 2.1 no colon; 2.4 add "an"; is

this fall/spring; 3.5 needs more- should specifically address AV; 3.3 experimenting;
Could be a humanities gen ed as well. **Rejected 7-0-0**

5. Course Proposal- EWP 450 (new)- Humanities gen ed; 3.3- what does effective mean? Syntax? "professionally"; Catalog description needs work, learning outcomes demonstrate remove. What are the differences between 394/450? **Rejected 7-0-0**
6. Course Proposal- EST 353 (major revision)- 3.1.2 title match; 3.4 syntax issues; instructional methods needs more detail. 3.6 "publics"; Title does not convey what the course entails **Rejected 7-0-0**
7. Course Proposal- EST 405 (new) 2.5, remove cap fix sentence; 2.6 remove UUP line; 3.3; fix lecture; learning outcomes; 3.4; instructional methods **Rejected 7-0-0**
8. Course Proposal- LSA 581 (major revision)- 3.4 should be 5 subject areas. 3.5 item 4 "and provide detailed information" **Approved 7-0-0**

ii. Other

Course Proposal Form- There may be a way for the spreadsheet that is created in Google to be merged into a Word Doc. We did not have time to fully discuss this.

Nominations for Chair- We need someone to volunteer to take over as chair for next year!

Reviewing what constitutes major/minor change for curriculum

5) Continuing Business

500-level courses- not addressed

Meeting adjourned 12:30