



State University of New York College of
Environmental Science and Forestry
Committee on Curriculum

Minutes for September 21, 2021 Meeting

Voting members present: Eddie Bevilacqua, Robin Hoffman, Silje Kristiansen, Shijie Liu, Ruth Owens, Kim Schulz, Gary Scott, Scott Shannon, Wendong Tao, Fran Webster

Non-voting members present: Lexi Chipules, Jeremy Coleman, Tondelaya George, Ashley Gouger, Beth Minard, Ann Moore, Brandon Murphy, Sue Sanford, Erin Tochelli

1. Call to Order (Bevilacqua) 11:00 AM
2. Announcements (Bevilacqua)
 - a. Deadline for curriculum changes: January 15, 2022
 - b. Deadline for course proposals: March 1, 2022
3. Old Business
None
4. New Business
 - a. Course Proposal Form:
 - There will be an additional portion of the form for online/hybrid/blended courses
 - For courses that have an online only section, how should the course be distinguished in the catalog?
 - There are courses that already do this (APM 391, FOR 372, ESF 200) and they are not treated any differently, just listed as an online section.
 - Page 1 at bottom, is the course title/prefix the current or revised? Should we include both fields? Suggest that that would be help, especially for newer faculty completing proposals.
 - There was a question about whether we need to distinguish what is a minor/major revisions to courses since minor revisions can be approved through Admin Approval. The thought is that that would be redundant to the AA form/procedures, since major revisions may also include things that are considered minor.
 - There will need to be changes to supporting documents on the website to reflect the new form.
 - What is the technology resources impact mean? Specific examples may be drones, surveying equipment, camera traps, probes, microscopes.
 - b. USA Resolutions
 - Fall break resolution. Requesting that Indigenous People's Day be a day off.
 - This would be an administrative decision. AG wouldn't have much power to impact.

- This would be challenging because of our connection to SU.
- This led to a question about the spring semester contact hours issue Gary Scott brought to AG. We will wait to hear from Leslie or David Newman in the future.
 - This will need to be communicated to the full faculty, especially those who teach labs.
- Blackboard usage.
 - Asking for the consistent use of products (like Blackboard) rather than other systems that may not be supported by our campus IT (or SUs).
 - Issues with document uploads that can't be viewed by folks without certain products. Response: this can create issues because pdfs are not always readable which create an accessibility barrier.
 - Students should have access to Microsoft to download, which would allow access.
 - This issue may land with IQAS for now, until the new bylaws are in effect.

Adjourned 12:00 PM

Fall Meeting Dates:

Tuesday, October 19, 2021

Tuesday, November 16, 2021

Tuesday, December 14, 2021