Minutes for September 21, 2021 Meeting

Voting members present: Eddie Bevilacqua, Robin Hoffman, Silje Kristiansen, Shijie Liu, Ruth Owens, Kim Schulz, Gary Scott, Scott Shannon, Wendong Tao, Fran Webster
Non-voting members present: Lexi Chipules, Jeremy Coleman, Tondelaya George, Ashley Gouger, Beth Minard, Ann Moore, Brandon Murphy, Sue Sanford, Erin Tochelli

1. Call to Order (Bevilacqua) 11:00 AM

2. Announcements (Bevilacqua)
   a. Deadline for curriculum changes: January 15, 2022
   b. Deadline for course proposals: March 1, 2022

3. Old Business
   None

4. New Business
   a. Course Proposal Form:
      - There will be an additional portion of the form for online/hybrid/blended courses
      - For courses that have an online only section, how should the course be distinguished in the catalog?
        - There are courses that already do this (APM 391, FOR 372, ESF 200) and they are not treated any differently, just listed as an online section.
      - Page 1 at bottom, is the course title/prefix the current or revised? Should we include both fields? Suggest that that would be help, especially for newer faculty completing proposals.
      - There was a question about whether we need to distinguish what is a minor/major revisions to courses since minor revisions can be approved through Admin Approval. The thought is that that would be redundant to the AA form/procedures, since major revisions may also include things that are considered minor.
      - There will need to be changes to supporting documents on the website to reflect the new form.
      - What is the technology resources impact mean? Specific examples may be drones, surveying equipment, camera traps, probes, microscopes.
   b. USA Resolutions
      - Fall break resolution. Requesting that Indigenous People’s Day be a day off.
        - This would be an administrative decision. AG wouldn’t have much power to impact.
This would be challenging because of our connection to SU.
This led to a question about the spring semester contact hours issue Gary Scott brought to AG. We will wait to hear from Leslie or David Newman in the future.
- This will need to be communicated to the full faculty, especially those who teach labs.
• Blackboard usage.
  • Asking for the consistent use of products (like Blackboard) rather than other systems that may not be supported by our campus IT (or SUs).
  • Issues with document uploads that can’t be viewed by folks without certain products. Response: this can create issues because pdfs are not always readable which create an accessibility barrier.
  • Students should have access to Microsoft to download, which would allow access.
  • This issue may land with IQAS for now, until the new bylaws are in effect.

Adjourned 12:00 PM

Fall Meeting Dates:
Tuesday, October 19, 2021
Tuesday, November 16, 2021
Tuesday, December 14, 2021