



State University of New York College of
Environmental Science and Forestry

Committee on Curriculum

Minutes for October 13, 2020 Meeting

Voting members present: Eddie Bevilacqua, Silje Kristiansen, Shijie Liu, Ruth Owens, Gary Scott,
Wendong Tao, Francis Webster

Non-voting members present: Monica Blaisdell, Tondelaya George, Beth Minard, Andrea Parker, Erin
Tochelli

1. Call to Order (Bevilacqua) 11:01 AM
2. Action Item
 - Course Proposal EST 608 (major revision)
Owens: Question on whether or not the course should be considered advanced graduate, since it is a 600-level.
Parker: Was unsure on what constituted advanced grad, but will gladly switch it from beginning grad, if that is the correct thing (Tochelli will make the change on the form)
Approved 7-0-0
3. Old Business
 - Resolution to add voting members from the Division of Environmental Science and the Open Academy
 - Google Doc for Amendment to bylaws:
https://docs.google.com/document/d/1eRw9VON7XTfYHCXeoDKCtkH_kWXrE6qYnPjngN5QBhl/edit
 - This can be presented to the sub-committee that is working on revising the bylaws.
 - Discussion points:
 - What is meant by administrative units? Initially we were thinking that this was in error, but in fact it was deliberate because we have representation across areas, but only those defined by the policy can vote.
 - There was a question about whether the Ranger School needed separate representation, but they are included in the SRM department. Proposals from the Ranger School come through that department.
 - Question on whether Open Academy has voting rights- no, not at this time, nor does ENS, hence the proposal at hand.
 - There is a language change to remove the term faculty from who can be voting members. Although both OA and ENS have associated faculty, there are not tenured faculty in those areas. By removing the word faculty, this allows both areas to designate a non-teaching member of the department to be the voting rep.
 - Some folks felt that it should only be faculty, in part, because accrediting bodies may be concerned that curriculum is being reviewed by non-faculty members.
 - Do we define a designated member? Who does this include?

- There was discussion over whether or not these areas needed to assign a faculty member to be their voting members. Both areas' invited members have taught or do teach, but their job function is not exclusive to that.
- If the members of this committee are developing/delivering/revising curricula and courses, they should have voting rights.
- Since faculty is narrowly defined it is a term that should be avoided.
- Suggested language change: **This committee shall be composed of full representation across all departments, divisions, and administrative units, however, only representatives from nine academic units (7 Departments, Division of ENS, and Open Academy) and library are voting members.**

4. New Business

- Wondering about online delivery of courses- because of COVID impacting delivery of courses, do folks who plan to continue to offer course online for the time being need to submit a course revision?
 - If they are changing the modality permanently, yes. If it is a COVID adjustment that will change back, then no.
 - Open Academy can help put your classes online in the long-term!
 - If a program ends up with +50% online, it needs special approval from State Ed

Adjourned- 11:43

Next Meeting:

Tuesday, November 10, 2020