



State University of New York College of
Environmental Science and Forestry
Committee on Curriculum

Agenda for December 14, 2021 Meeting

Voting members present: Ashley Gouger, Eddie Bevilacqua, Kim Schulz, Silje Kristiansen, Wendong Tao, Jacob Gedetsis, Robin Hoffman, Shijie Liu, Ruth Owens, Fran Webster, Ann Moore

Non-voting members present: Jeremy Coleman, Beth Minard, Susan Sanford, Erin Tochelli, Mary Triano

1. Call to Order 11:01
2. Approval of Minutes. **Approved by acclimation.**
3. Action Items
 - Course Proposal SUS 335 Applied Statistics for Sustainability (new)-
Catalog description- not in the standard format because it uses a personal pronoun. Should “you” be removed to make it more consistent?
Changes to SLOs and prerequisites will also happen based on comments submitted to proposer. **Approved 10-0-0**
 - Course Proposal SUS 415 Sustainable Agriculture (new)-
Prereq of intro to ecology or equivalent will be added to the catalog description (3 credit courses will be acceptable). Updating SLOs based on the comments submitted.
Catalog 3.5 instructional methods, read or view materials- what does this mean? Due to asynchronous format, they may be viewing videos.
Why is it important to call out completing ungraded assignments? Some instructors do ungraded participation assignments, or optional activities.
Catalog description- Students examine farming techniques worldwide to improve sustainability. Are they examining the techniques being used to determine if they improve sustainability? The wording is confusing. Suggestion “address sustainability” rather than improve.
Topics in the catalog description that aren’t addressed in the rest of the proposal, like pest management. They will be incorporated. **Approved 10-0-0**
4. Old Business
 - Course Proposal Form update:
 - Erin asked if the new form should be used immediately. We decided that we should use it going forward to be ADA compliant.
 - Notify the department as soon as it is available on the website.
5. New Business
 - SUNY General Education (BOT Memo 11/9/2021:
https://www.suny.edu/about/leadership/board-of-trustees/meetings/webcastdocs/5-Reso_General_Education_Framework%20OGC.pdf)
 - New changes will have to be in place by fall of 2023. We are supposed to get guidance on how to move forward with changes from SUNY soon.
 - We should bring in Sophie Gublo-Jantzen when we know more to help structure how we approach this, since the changes reflect Middle States standards.

- Degree Works Training
 - There is no training, aside from the handbook and PowerPoint that has been provided.
 - Curriculum Coordinators need expanded access. Can only see advisees. Info Systems is working on a solution.
- Ad-hoc Committee for guidance document for course proposal process. Ashley, Eddie, Ruth, Mary, and Erin will work on that.
- Hold February 15 for an extra meeting, if needed.

Spring meetings will continue online.