

COMMITTEE ON INSTRUCTION
11 May, 2011
Meeting Minutes (Amended 11/22/11)

Present: P. Crovella, J. DeBaise, D. Daley, K. Doelle, J. Hassett, R. Hoffman, C. Whipp, J. Williamson

Guests: President Murphy, R. Briggs, C. Nowak, D. Newman, D. Thomas

Ex-officio: S. Shannon, S. Vandeburg

1) *Call to Order/Welcome*

The meeting came to order at 12:15 PM.

- 2) *Approval of minutes from the April 13, 2011 meeting.*** Motion made by K. Doelle to accept. D. Daley approved acceptance of minutes and it was seconded by J. Hassett.

3) *New Course Proposal Form*

S. Shannon discussed the new course proposal form. If there are any additional resources that are required to deliver a course or curriculum, Provost Bongarten's signature on form indicates that the college is committed to providing those additional resources. D. Daley thinks it is ok in principle, but the form needs to be made more explicit (i.e.; additional faculty, computing resources, grad assistants, class/lab space, etc.) S. Shannon will take the form back to Provost Bongarten to get clarification on exactly what constitutes additional resources.

4) *Comments on keyword presentation to CoI by Andrea Webster during May meeting*

Andrea Webster has requested a letter of support from the CoI. At the last meeting, it was decided that it is something for the Registrar's office, not the CoI. The CoI has decided not to write a support letter for the proposal.

5) *SCME General Education Modifications*

P. Crovella is proposing that SCME change their general education requirements and adopt the new SUNY requirements. Students who major in SCME are required to take nine courses in seven of the nine general education categories defined by SUNY. Five of the categories are fulfilled with seven courses that are curricular requirements. Two courses must be chosen from two of the remaining four categories: American History, Other World Civilizations, Western Civilization, and the Arts. SCME would like students to stay within 21-24 credit hours. Students would be able to take any chosen electives. Motion to approve by Klaus. All in favor. Motion approved.

6) *ERE General Education Modifications*

D. Daley, representing ERE, proposed modifying the distribution of general education requirements within the ERE curriculum. The program is being changed to add a directed elective in Earth Sciences instead of a general education elective in the Fall semester of the

Sophomore year. Students will elect one Earth Science-related course selected from a list of pre-approved courses, namely Introduction to Atmospheric Sciences; Meteorology, or Introduction to Soils. Motion to approve by Klaus. J. Hassett approved, J. Williamson seconded. Motion approved.

7) *Update from Dean Shannon*

There are no proposals for new policies. John Hassett will be taking over the CoI next year. S. Shannon thanks everyone for their service.

8) *Comments regarding new SUNY education requirements*

D. Daley thought ESF had already adopted the SUNY General Education requirements, but President Murphy stated that it has not formally happened. D. Daley suggests that the CoI formally adopt the SUNY General Education requirements at the college level at ESF. Motion to approve made by D. Daley. All in favor. Motion approved.

9) *Report from Subcommittee on Academic Standards*

The academically suspended students review will be in 217 Bray on May 26 at 10 AM. J. Williamson needs chair and people to sit in on committee as other members will not be available. S. Shannon will run the committee administratively. Regarding appeals, the subcommittee would like to have the appeals form reviewed administratively and not by faculty. Motion to approve accepted. Approved.

10) *Curriculum and Course Proposals:*

EFB Proposal

EFB 360 Epidemiology – J. Hassett found no problems with the proposal. Motion to approve accepted.

Environmental Science Proposal

BS in EH – Motion to approve accepted.

ERE Proposals

ERE 465 Environmental Systems Engineering – Approved.

ERE 665 Environmental Systems Engineering - There is a difference in learning objectives between grad and undergrad descriptions, but the catalog description is the same. Title was missing from the top of course proposal form. Approved w/ minor changes.

Sustainable Energy Management Proposal

Curriculum proposal – J. Hassett finds inconsistencies. 10-15 per semester enrollment typo; should be 10 -15 per year. J. Hassett sees an issue with physical science part. Currently requires 2 semesters of Biology and 1 semester of General Chemistry, and 1 semester of General Chemistry or Physics. D. Daley doesn't see how you can have a curriculum on energy and not require Physics. C. Nowak says this is a management degree not science degree.

D. Newman states that ESF focuses more on energy processes, but this major is not designed to do that. Sustainable Energy Management is not a science major, and fits within context of FNRM department. Will change prerequisite to Physics. Approved with minor changes to curriculum.

FOR 208 Intro to Sustainable Energy Resources – approved

FOR 454 Renewable Energy Finance and Analysis – approved

PSE Course Proposals – The following proposals were all approved pending minor changes in editing and proofreading.

PSE 466/666 Paper Pigment and Barrier Coating
PSE 465/665 Fiber and Paper Properties
PSE 350/550 Fiber Processing
PSE 450/650 Pulping and Bleaching Processes
PSE 437/637 Equipment Troubleshooting & Maintenance
PSE 438/638 Biorenewable Fibrous and Nonfibrous Products
PSE 469/669 Functional and Nano Additives
PSE 492 Research Practice
PSE 792 Research Practice
PSE 552 Fiber Materials Recycling and Processes

Meeting adjourned at 1:55 PM.