

COMMITTEE ON CURRICULUM
30 January 2012
Meeting Minutes

Present: S. Anagnost for W. Smith, J. Hassett, D. Daley (via phone), J. Ellis, S. Liu, C. Whipps

Ex-officio: S. Shannon, S. Vandeburg

Others in Attendance: D. Thomas, C. Nowak, K. Donaghy, W. Marshall, R. Yanai, R. Blaskiewicz, B. Bongarten, President Murphy

The meeting came to order at 10:32 AM

Approval of previous meeting minutes from November 22, 2011 – J. Ellis made a motion to approve; seconded by C. Whipps. Minutes were approved unanimously.

1) New Proposals- As per the Faculty Governance Bylaws, new policy proposals and any curriculum proposals are to be sent forward with recommendations from CoC to Faculty Governance for action.

- EWP 401 Capstone Experience –Approved at November 23, 2011 meeting pending minor revisions. Revisions were accepted D. Daley. Course was approved unanimously.
- FNRM Course Drops: APM 650, APM 653, FOR 301, FOR 303, FOR 324, FOR 356, FOR 357, FOR 415, FOR 430, FOR 455, FOR 460, FOR 488, FOR 556, FOR 558, FOR 615, FOR 630, FOR 645, FOR 655, FOR 660, FOR 675, FOR 677, FOR 688, FOR 695, FOR 753 – No comments received by C. Nowak. It was noted that most courses have not been taught in the last three years or more and have been replaced with newer courses. Course drops were approved unanimously.
- LSA 495 Undergraduate Experience in College Teaching - No comments from reviewers. Approved unanimously.

LSA 499 Undergraduate Landscape Architecture Internship – No comments or issues. Approved unanimously.

- BPE 300 – Introduction to Industrial Bioprocessing – Original issues sent by C. Whipps, the reviewer, have been addressed. C. Whipps noted the learning outcomes should be measurable and tangible and they were not clearly evident. The proposal was also missing the “Health and Safety” information. S. Liu will revise and send to committee for approval via email.
- M.P.S., M.S., and Ph.D. Environmental Resources Engineering Programs – No comments from J. Ellis or B. Smith, the reviewers. ERE proposes to change minimum engineering and applied science credits from 12 to 15 per ABET

- guidelines. A motion to recommend approval by faculty governance was approved unanimously.
- GPES Curriculum Revision - Editorial comments were sent to Ruth Yanai. Changes were made and updated on the CoC website. The proposal allows for professional experience to count toward six credits. J. Wagner noted that ESF does not give credit for professional experience, nor do we have a policy that addresses this issue. It was recommended that this issue be brought up at a future meeting as a separate agenda item. The committee moved to recommend approval by faculty governance. The motion was approved unanimously.
 - GPES – Three New Areas of Study: Environmental Monitoring and Modeling, Biophysical and Ecological Economics, Ecosystem Restoration - Editorial comments sent to R. Yanai were made. C. Whipps was okay with changes. J. Wagner asked about removing areas of study and how is it different from FNRM monitoring area of study. R. Yanai mentioned they are adding three areas of study but not removing any until FNRM can take on PhD students. Applicants need a better way to connect with best fitting advisors and graduate programs. J. Hassett indicated having two study areas with the same name is a bad idea. D. Daley agreed that a better tool is needed to allow applicants to sort through all the programs and professors. A motion was made to recommend approval of all three proposals as submitted to faculty governance. Seconded by C. Whipps. Majority in favor of approval; J. Hassett opposed.
 - Curriculum proposal for ES – No comments from C. Whipps, the reviewer. A motion was made to recommend approval by faculty governance. All in favor. None opposed.
 - Creation of a Withdraw grade of WF or WP – Concern was raised related to financial ramifications and student loans for student who dropped below full-time. Advisors should advise students on financial aid considerations, but most do not. B. Bongarten informed the group that financial aid is not affected by a student who receives a “W” grade because they receive an actual grade. If a student drops a class, the college and faculty do not get credit for it. Late drop, late withdrawal and incomplete has special considerations for illness, etc. There is no record of student taking a course with the late drop option (K. Donaghy). S. Shannon: students should be able to use late drop criteria and be given WF or WP. B. Bongarten strongly encourages the application of WF/WP process to be instituted after the open drop period. J. Hassett recommended K. Donaghy get together with Bruce, Scott and Ray to retool the proposal. D. Daley agreed with J. Hassett that this should be looked at closer before sending to faculty governance. A motion was made to withdraw proposal.
 - Summer Session Drop/Add Procedures – No comments. Passed through academic council to CoC. Motion was made to recommend approval by faculty governance. The motion was approved unanimously.

- OIGS Proposal to Deactivate “joint” Teacher Education Programs with SU School of Education and Environmental Biology and Chemistry/Teacher Education – no comments from D. Daley, the reviewer. There are no consequences to this, no student has ever done it. Motion made to recommend approval by faculty governance. The motion was approved unanimously.
- OIGS Policy Proposal – Resumption of Degree Programs – J. Wagner would be more comfortable with 5 years instead of 10. S. Anagnost thought a shorter time frame might be more reasonable. D. Daley indicated that 10 years from last term of enrollment should be changed to 10 years after matriculation. J. Hassett agreed with D. Daley. Once you’ve been a student at the college, you need to reapply to come back. Make sure it’s clear that it was written for undergrad students. Recommend to faculty with editorial changes. Motion made to recommend approval by faculty governance. The motion was approved unanimously.
- OIGS Policy Proposal – Revision of Existing Time Limits – Hassett...change last line to within 10 years from matriculation. C. Whipps likes the idea of 7 years instead of 10. Hassett agrees to 7 years. S. Shannon will change the language under time limits. Motion made to recommend approval by faculty governance. The motion was approved unanimously.
- OIGS Policy Proposal – Credit-Hour Load – D. Daley stated this would impact advisors as they will not be getting credit for non-matriculated students at ESF. It was noted that this would only affect two or three students per year. D. Daley was opposed to the policy. After discussing further, the proposal was withdrawn at this time.

2) Update from the Dean

Administrative approvals – posted on website as approved.

- Prefix Changes: ESC132, 200, 296, 325, 335, 422, 450, 460, 494, 498, 525, 535, 622
- Removal from catalog: ESF 309 Honors
- Title Changes: EWP 290- Writing, Humanities and the Environment, EWP 291- Writing, Humanities and the Environment (Honors)

The meeting adjourned at 12:48 PM