

Standard Syllabus

EFB 420: Internship in Environmental and Forest Biology

Academic Sponsor: EFB Faculty

Note: Some EFB faculty may maintain slightly different EFB420 requirements. Speak with your academic sponsor for details.

Course Information

Description: Full- or part-time engagement as volunteer or employee in a professional experience having an environmental biology focus. Tenure must be at an outside institution under the guidance of an external supervisor, but with an EFB-based faculty sponsor.

Requirements: The student will complete a study plan prior to beginning the internship. Upon completion of the internship the student will provide: a record (log) of daily activities; the internship supervisor's assessment of the student's performance, a 5-10 page synthesis paper synthesizing the student experience; and a portfolio of all professional products produced during the experience.

Grading: At the end of the semester, you will be assigned a grade of S(atisfactory) or U(nsatisfactory). Credit load is variable (1-5 cr) – 40 hours of effort will garner 1 credit hour. ***EFB students may acquire no more than 5 credits per internship experience and no more than 10 total internship credits.***

ATTENDANCE POLICY: None.

STUDENTS WITH LEARNING AND PHYSICAL DISABILITIES

SUNY-ESF works with the Office of Disability Services (ODS) at Syracuse University, who is responsible for coordinating disability-related accommodations. Students can contact ODS at 804 University Avenue-Room 309, 315-443-4498 to schedule an appointment and discuss their needs and the process for requesting accommodations. Students may also contact the ESF Office of Student Affairs, 110 Bray Hall, 315-470-6660 for assistance with the process. To learn more about ODS, visit <http://disabilityservices.syr.edu>. Authorized accommodation forms must be in the instructor's possession one week prior to any anticipated accommodation. Since accommodations may require early planning and generally are not provided retroactively, please contact ODS as soon as possible.

ACADEMIC DISHONESTY

Academic dishonesty is a breach of trust between a student, one's fellow students, or the instructor(s). By registering for courses at ESF you acknowledge your awareness of the ESF Code of Student Conduct (<http://www.esf.edu/students/handbook/StudentHB.05.pdf>), in particular academic dishonesty includes but is not limited to plagiarism and cheating, and other forms of academic misconduct. The Academic Integrity Handbook contains further information and guidance (<http://www.esf.edu/students/integrity/>). Infractions of the academic integrity code may lead to academic penalties as per the ESF Grading Policy (<http://www.esf.edu/provost/policies/documents/GradingPolicy.11.12.2013.pdf>).

I have received the above information and am aware of my responsibilities:

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(Academic Sponsor: EFB Faculty)

Study Plan

Student: _____

Internship Sponsor (name and institution):

Anticipated Timeframe for Internship:

Anticipated Effort (1-3 cr hr):

_____ hrs/week * _____ weeks = _____ hrs = _____ cr hr. (5 cr maximum)

Student Educational Goals:

Anticipated Activities: