

Department of Environmental Studies
Internship Evaluation Form

Supervisor: _____ **Date:** _____

Student: _____

Please rate the student intern on each of the characteristics listed below by circling the appropriate number: (1) Outstanding, (2) Above Average, (3) Average, (4) Unsatisfactory or (5) Unable to Judge.

- | | | | | | |
|-----------------------------------------------------------------------|---|---|---|---|---|
| 1. Ability to learn | 1 | 2 | 3 | 4 | 5 |
| 2. Interest | 1 | 2 | 3 | 4 | 5 |
| 3. Preparation of tasks and assignments | 1 | 2 | 3 | 4 | 5 |
| 4. Initiative: desire and willingness to take on new assignments | 1 | 2 | 3 | 4 | 5 |
| 5. Quality of work performed | 1 | 2 | 3 | 4 | 5 |
| 6. Acceptance of work performed | 1 | 2 | 3 | 4 | 5 |
| 7. Reaction to criticism | 1 | 2 | 3 | 4 | 5 |
| 8. Cooperation: willingness to work effectively with others | 1 | 2 | 3 | 4 | 5 |
| 9. Dependability: working through an assignment to completion | 1 | 2 | 3 | 4 | 5 |
| 10. Judgment | 1 | 2 | 3 | 4 | 5 |
| 11. Communication skills | 1 | 2 | 3 | 4 | 5 |
| 12. Potential for further development in the field | 1 | 2 | 3 | 4 | 5 |
| 13. Creativity and/or resourcefulness | 1 | 2 | 3 | 4 | 5 |
| 14. Degree in which the intern accomplished the internship objectives | 1 | 2 | 3 | 4 | 5 |
| 15. Overall evaluation of the intern's performance | 1 | 2 | 3 | 4 | 5 |

1. Did the intern fulfill the number of working hours specified for the internship period?

2. Where your expectations of the intern met, exceeded, or not met?

3. In what ways? (Please comment on the student's overall performance, including any strengths or weaknesses you feel are important.)

4. Did you find the College staff helpful?

5. In what ways? (Please comment or make suggestions regarding improvement of the program and/or its service to your organization.)

6. Would you be willing to host another such intern in the future? Why?

Supervisor Signature: _

_Date_____

Organization: _____

Please mail this completed internship evaluation to the Faculty Sponsor listed on the Internship Agreement Form you signed prior to the Internship.