



Package Shipping Form

Please complete and return to hagaspe@esf.edu

Preferred Shipping Method:

- ☐ Ground ☐ Next Day ☐ Next Day Early ☐ 2-Day
- ☐ International

*Are you sending mail USPS Overnight Express or mail to a PO Box?
If so, contact Kyle Merriam (kmerrim@esf.edu)*

Required arrival date to recipient:

Department:

Contact Person: Email:

Phone Number:

Billing Account #:

Authorized Signature:

Amount of dry ice (in lbs/kg):

Value of item/s, dimensions, approximate weight and description of contents:

Delivery To

Company or Name:

Address:

Phone (and ext.):

Attn to:

Email Address: