



DATE: 03/24/2017
TO: MLA, MSLA, & GPES Land Use Planning Graduate Students
FROM: Douglas M. Johnston, Chair
RE: Teaching/Research Assistantships for 2017/2018 Academic Year

The Department of Landscape Architecture offers a limited number of State funded graduate assistantships each year to students who possess the qualifications and skills necessary for the positions available. The number and type of positions change from year to year as our funding and needs vary.

1a. Possible Teaching Assistantship Assignments for fall (10 hours/week each)

1b. Research Assistantships for Fall (10 hours/week or hourly)

Center for Community Design Research
Center for Cultural and Landscape Preservation
Center for Urban Environments

2a. Possible Teaching Assistantship Assignments for Spring (10 hours/week or hourly)

2b. Research Assistantships for Spring (10 hours/week each)

Center for Community Design Research
Center for Cultural and Landscape Preservation
Center for Urban Environments

Background

State funded teaching assistantships are awarded to students for the purpose of assisting with the instruction of our curriculum. Research assistantships are awarded for the purpose of supporting faculty research and their funding is often managed by the individual faculty member responsible for the studies. The selection process for both types is competitive with respect to the qualifications of those students applying for the available positions. Selection criteria include:

- (1) grade point average -- a 3.2 minimum overall GPA is necessary to be considered for an appointment
- (2) landscape architectural work experience or the possession of specialized skills useful to certain instructional needs e.g., computer training, exceptional graphic talent, etc.
- (3) general aptitude and the ability to work well with other students
- (4) satisfactory performance in any past assistantships duties
- (5) individual student financial need

The positions described may include 10 or 20-hour per week assignments. A 20-hour per week assignment is considered a full-time appointment and carries a full-tuition scholarship. The 10-hour

per week positions are considered half-time and the related stipend and tuition scholarship will be adjusted accordingly. The exact dollar value of the awards will be specified in a letter of appointment to the individuals awarded assistantships.

If you wish to be considered for any of the described assistantship opportunities, please do the following:

1. Submit your:

- resume and
- your fall **2017** course schedule,
- rank order the course(s) or research for which you wish to be considered -- it is to your advantage to identify assignments for which you believe yourself to be particularly qualified along with an explanation of your skills or other unique experiences that qualify you to perform the duties of the position(s). You may apply for both fall and spring opportunities, but you should state a preference if you have one.
- Be certain to provide a summer address where you can be reached by mail or phone.
- **Electronic applications are due to Caroline Bailey (cbbailey@esf.edu) by April 15th, 2017.**

2. The appointment letters are sent sometime during the summer. We make every attempt to apprise applicants of their funding status as soon as possible, but no awards are to be considered final and binding until *the formal letter of appointment* is received. The appointment letter is a contractual commitment to an assistantship. Specific assignments will be made closer to the beginning of each semester.

We do our best to support as many students as possible but the needs are always greater than the resources available. We encourage each student to pursue alternative funding opportunities through the College and individual faculty members. Many times the best funding opportunities are those that you develop with your major professor or other faculty seeking talented students to support their funded studies. To this end, there is no substitute for personal initiative and a strong working relationship with the faculty of your choice.

Best,



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