

**FALL 2018 \* SPRING 2019**

Students who accept appointment to the Research Project Assistantship title during the academic year 2018-2019 are eligible to be considered for a tuition scholarship award if they are registered for full-time study AND are paid for the entire semester at a bi-weekly rate of at least **\$639.06 for M.S. candidates or \$734.27 for Ph.D. candidates.**<sup>1</sup> The percent of tuition scholarship is calculated according to duration and proportion of effort.

1. Research Project Assistants who earn the above referenced **bi-weekly salaries for 18.75 hours per week** (50% effort) for 8 to 16 weeks will receive tuition scholarships according to the table below.
2. Research Project Assistants who earn **at least \$319.53 (M.S.) or \$367.14 (Ph.D.) bi-weekly for 9.4 hours per week** (25% effort) for 16 or more consecutive weeks during a semester will receive a tuition scholarship that is one-half the full tuition liability for that semester.

Students will be notified of their scholarship award by the Dean of Instruction and Graduate Studies.

<b>Week</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>Fall 2018</b>	27 Aug	3 Sept	10 Sept	17 Sept	24 Sept	1 Oct	8 Oct	15 Oct	22 Oct	29 Oct	5 Nov	12 Nov	19 Nov	26 Nov	3 Dec	10 Dec
<b>% Tuition</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>56.25</b>	<b>62.5</b>	<b>68.75</b>	<b>75</b>	<b>81.25</b>	<b>87.5</b>	<b>93.75</b>	<b>100</b>
<b>Spring 2019</b>	14 Jan	21 Jan	28 Jan	4 Feb	11 Feb	18 Feb	25 Feb	4 Mar	11 Mar	18 Mar	25 Mar	1 April	8 April	15 April	22 April	29 April

<sup>1</sup> The eligibility criteria were previously established by Administrative Bulletin, Volume 89, Number 17, April 1989, that stated: “Students eligible for a tuition scholarship will be given an award up to their full tuition liability provided they are on the state or Research Foundation payroll for at least 16 consecutive weeks in a semester and earn at least 85% of the New York State Graduate Assistant bi-weekly funding rate.”  
TS policy 18-19 082918

## TUITION SCHOLARSHIP POLICY AND AWARDS BY DURATION OF APPOINTMENT SUMMER SEMESTER 2018

To accommodate employment eligibility requirements and the needs of faculty who wish to hire Research Project Assistants *who are beginning graduate programs at ESF*, the standards for student eligibility have been grouped into three categories described below. We assume that students will be on the payroll for a significant part of the period between the spring and fall semesters ('summer').

**Category 1:** The following students may be considered graduate students without registration in the summer semester:

- a) Students who completed an undergraduate degree at SUNY ESF and have been accepted to begin a graduate program for the fall immediately following graduation;
- b) SUNY ESF master's students who have been accepted to begin a doctoral program in the semester following the completion of the master's degree;
- c) Students who were matriculated at other SUNY campuses in the spring semester immediately preceding matriculation at ESF.

**(For employment purposes, the Research Foundation does NOT require these students to pre-register for fall 2018;)**

If these students chose to register for one credit during the summer semester, they will pay for their own tuition and they must have a REVISED letter of acceptance with a summer semester matriculation date.

**Category 2:** Students who were **not** enrolled at a SUNY campus in the spring semester prior to matriculation must have a REVISED letter of acceptance with a summer semester matriculation date. They must register for the summer semester and they will receive a tuition scholarship for one credit.

**Category 3:** Students who are completing master's degree requirements during the summer as per the following academic policy statement: *For the summer, graduate students will be considered full time if registered for at least one credit of thesis/dissertation research, professional experience, or independent study and have their major professor verify in writing that they are working full time on the completion of degree requirements.* Students in this category must register for the summer semester and they will receive a tuition scholarship for one credit.