

UUP Waiver of Compensatory Time for Holiday Work

(Thanksgiving, Christmas, New Year's)

I am eligible for ~~compensatory~~ time off if I am required to work during my regular working hours on any day observed by the State as a holiday. I understand that I may waive my right to such compensatory time for Thanksgiving, Christmas and New Year's and instead choose to receive additional compensation of equivalent value for work on those holidays.

I wish to change the way I am currently being paid for holiday work:

I am now receiving compensatory time off; I wish to receive additional compensation in lieu of compensatory time.

I previously selected holiday compensation in lieu of compensatory time off. I wish to revoke my previous selection and resume earning compensatory time off. I understand, with this change, I will no longer earn holiday compensation.

I understand that this is the way I will receive holiday compensation for 2025 if I am required to work on Thanksgiving, Christmas or New Year's unless I change my election during an open period. I understand that I will not be able to change this decision until at least April 1, 2026, and it will continue this way unless I do change it during an April 1 to May 15 open period in 2026 or later.

Name *(Please print)*:

Signature:

Work Location:

NYS EMPLID: N_____

Submit to SUNY ESF payroll office, 119 Bray Hall, by close of business May 15th, 2025.