# GENERAL INFORMATION

A0.	Respondent Information (Not for Publication)  Name Dr. Sophie Gublo-Jantzen  Title Assessment & Institutional Research Sr. Staff Assistant  Office Academic Affairs  Mailing Address, City/State/Zip/Country 1 Forestry Dr.; Marshall 222; Syracuse, NY 13210  Phone 315-470-6865  Fax  E-mail Address sajantze@esf.edu
	Are your responses to the CDS posted for reference on your institution's Web site?
	A0A. We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or comments in general. This information will not be published but will help the publishers further refine CDS items.
<b>A</b> 1	Address Information
	Name of College or University SUNY ESF Mailing Address, City/State/Zip/Country 1 Forestry Drive; Syracuse, NY 13210 Street Address (if different), City/State/Zip/Country Main Phone Number 315-470-6500 WWW Home Page Address http://www.esf.edu Admissions Phone Number 315-470-6600 Admissions Toll-free Number Admissions Office Mailing Address, City/State/Zip/Country SUNY ESF; 218 Gateway Center; 1 Forestry Dr; Syracuse, NY 13210 Admissions Fax Number 315-470-6933 Admissions E-mail Address esfinfo@esf.edu If there is a separate URL for your school's online application, please specify: If you have a mailing address other than the above to which applications should be sent, please provide:
A2.	Source of institutional control (check one only)
	<ul><li>□ Public</li><li>□ Private (nonprofit)</li><li>□ Proprietary</li></ul>
A3.	Classify your undergraduate institution:
	<ul><li></li></ul>
<b>A4.</b>	Academic year calendar
	<ul> <li>Semester  ☐ 4-1-4</li> <li>Quarter  ☐ Continuous</li> <li>Trimester  ☐ Differs by program (describe):</li> <li>☐ Other (describe):</li> </ul>

Certificate	Postbachelor's	s certificate		
☐ Diploma ☐ Associate	Master's     □ Post-master's	aartifiaata		
☐ Associate ☐ Transfer	Doctoral degree			
Transier	research/scholarsh			
☐ Terminal	Doctoral degre			
	professional pract			
⊠ Bachelor's	Doctoral degre			
stitutional Enrollment—Mention's official fall reporting onal" in the graduate cells.				
	FU	LL-TIME	PART-TIME	
	Men	Women	Men	Womei
Undergraduates				
Degree-seeking, first-time	161	166	0	0
freshmen				
freshmen Other first-year, degree-	161	166 91	0 2	5
freshmen Other first-year, degree- seeking				
freshmen Other first-year, degree- seeking All other degree-seeking	154	91	2	5
freshmen Other first-year, degree-seeking All other degree-seeking Total degree-seeking	154 598	91 541	2 20	5
freshmen Other first-year, degreeseeking All other degree-seeking  Total degree-seeking All other undergraduates	154 598 918	91 541 793	20 22	5 13 18
Degree-seeking, first-time freshmen Other first-year, degree-seeking All other degree-seeking  Total degree-seeking All other undergraduates enrolled in credit courses  Total undergraduates	154 598 918	91 541 793	20 22	5 13 18
freshmen Other first-year, degree-seeking All other degree-seeking  Total degree-seeking All other undergraduates enrolled in credit courses	154 598 918 0	91 541 793 0	2 20 22 22 225	5 13 18 255

Total all undergraduates:22/1	
Total all graduate:445	-
GRAND TOTAL ALL STUDENTS:	2716

All other degree-seeking

in credit courses Total graduate

All other graduates enrolled

**B2.** Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2016. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns. Report as your institution reports to IPEDS: persons who are Hispanic should be reported only on the Hispanic line, not under any race, and persons who are non-Hispanic multi-racial should be reported only under "Two or more races."

	Degree-seeking First-time First year	Degree-seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non- degree-seeking)
Nonresident aliens	9	38	0
Hispanic/Latino	21	99	0
Black or African American, non- Hispanic	4	27	0
White, non-Hispanic	263	1396	1
American Indian or Alaska Native, non- Hispanic	0	2	0
Asian, non-Hispanic	9	63	0
Native Hawaiian or other Pacific Islander, non-Hispanic	0	0	0
Two or more races, non-Hispanic	13	46	0
Race and/or ethnicity unknown	8	80	0
Total	327	1751	1752

#### **Persistence**

B3. Number of degrees awarded by your institution from July 1, 2015, to June 30, 2016.

Certificate/diploma	0
Associate degrees	61
Bachelor's degrees	446
Postbachelor's certificates	1
Master's degrees	93
Post-master's certificates	0
Doctoral degrees – research/scholarship	20
Doctoral degrees – professional practice	0
Doctoral degrees – other	0

#### **Graduation Rates**

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2016 Web-based survey.

# For Bachelor's or Equivalent Programs

Please provide data for the Fall 2010 cohort if available. If Fall 2010 cohort data are not available, provide data for the Fall 2009 cohort.

Fall 2009 Cohort	Fall 2010 Cohort
------------------	------------------

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall **2009**. Include in the cohort those who

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall **2010**. Include in the cohort those who

entered your institution during the summer term preceding Fall <b>2009</b> .	entered your institution during the summer term preceding Fall <b>2010</b> .
<b>B4.</b> Initial <b>2009</b> cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:284	<b>B4.</b> Initial <b>2010</b> cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:259
<b>B5.</b> Of the initial <b>2009</b> cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: 0	<b>B5.</b> Of the initial <b>2010</b> cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: 0
<b>B6.</b> Final <b>2009</b> cohort, after adjusting for allowable exclusions:284(Subtract question B5 from question B4)	<b>B6.</b> Final <b>2010</b> cohort, after adjusting for allowable exclusions:259(Subtract question B5 from question B4)
<b>B7.</b> Of the initial <b>2009</b> cohort, how many completed the program in four years or less (by August 31, 2013):167	<b>B7.</b> Of the initial <b>2010</b> cohort, how many completed the program in four years or less (by August 31, 2014):
<b>B8</b> . Of the initial <b>2009</b> cohort, how many completed the program in more than four years but in five years or less (after August 31, 2013 and by August 31, 2014): 40	<b>B8</b> . Of the initial <b>2010</b> cohort, how many completed the program in more than four years but in five years or less (after August 31, 2014 and by August 31, 2015): 35
<b>B9.</b> Of the initial <b>2009</b> cohort, how many completed the program in more than five years but in six years or less (after August 31, 2014 and by August 31, 2015):7	<b>B9.</b> Of the initial <b>2010</b> cohort, how many completed the program in more than five years but in six years or less (after August 31, 2015 and by August 31, 2016):
<b>B10</b> . Total graduating within six years (sum of questions B7, B8, and B9):214	<b>B10</b> . Total graduating within six years (sum of questions B7, B8, and B9):191
<b>B11.</b> Six-year graduation rate for <b>2009</b> cohort (question B10 divided by question B6):75 %	<b>B11.</b> Six-year graduation rate for <b>2010</b> cohort (question B10 divided by question B6):74 %
in Fall 2015 (or the preceding summer term). The initial cohoreasons: death, permanent disability, or service in the armed church missions. No other adjustments to the initial cohort shape. For the cohort of all full-time bachelor's (or equivalent)	
of the date your institution calculates its official enrolln	

# C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications C1. First-time, first-year (freshman) students: Provide the number of degree-seeking, first-time, first-year students who
applied, were admitted, and enrolled (full- or part-time) in Fall 2016. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified or one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.
Total first-time, first-year (freshman) men who applied800  Total first-time, first-year (freshman) women who applied851
Total first-time, first-year (freshman) men who were admitted410  Total first-time, first-year (freshman) women who were admitted485
Total full-time, first-time, first-year (freshman) men who enrolled166  Total part-time, first-time, first-year (freshman) men who enrolled0
Total full-time, first-time, first-year (freshman) women who enrolled  Total part-time, first-time, first-year (freshman) women who enrolled
C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)  Do you have a policy of placing students on a waiting list? Yes No  If yes, please answer the questions below for Fall 2016 admissions:
Number of qualified applicants offered a place on waiting list303  Number accepting a place on the waiting list107  Number of wait-listed students admitted21 (15 enrolled)
Is your waiting list ranked?  If yes, do you release that information to students? NO  Do you release that information to school counselors? NO
Admission Requirements  C3. High school completion requirement  Check the appropriate box to identify your high school completion requirement for degree-seeking entering students:  High school diploma is required and GED is accepted  High school diploma is required and GED is not accepted  High school diploma or equivalent is not required
C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students?
Require Recommend Neither require nor recommend

**C5. Distribution of high school units required and/or recommended.** Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	<b>Units Recommended</b>
Total academic units	14	19
English	4	
Mathematics	3	4
Science	3	4
Of these, units that must be lab		3
Foreign language		3
Social studies	3	
History	1	
Academic electives		
Computer Science		
Visual/Performing Arts		
Other (specify)		

# **Basis for Selection**

Basis for Selection
<b>C6.</b> Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:
Open admission policy as described above for all students Open admission policy as described above for most students, but
selective admission for out-of-state students selective admission to some programs other (explain)
• •

C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year, degree-seeking (freshman) admission decisions.

degree-seeking (freshman) admission decisions.						
	Very Important	Important	Considered	Not Considered		
Academic	<b>⋈</b>					
Rigor of secondary school record			H	H		
Class rank			H	H		
Academic GPA		H		H		
Standardized test scores	X	H				
Application Essay	$\boxtimes$		$\sqcup$			
Recommendation		$\boxtimes$				
Nonacademic	<u>_</u>					
Interview			$\boxtimes$			
Extracurricular activities		$\boxtimes$				
Talent/ability						
Character/personal qualities			$\boxtimes$			
First generation			$\boxtimes$			
Alumni/ae relation			$\boxtimes$			
Geographical residence			$\overline{\boxtimes}$			
State residency			$\overline{\boxtimes}$			
Religious affiliation/commitment				$\overline{\boxtimes}$		
Racial/ethnic status	$\Box$		$\overline{\boxtimes}$			
Volunteer work	П	П	$\overline{\boxtimes}$	$\Box$		
Work experience	Ħ	Ħ	$\overline{\boxtimes}$	Ī		
Level of applicant's interest	$\overline{\boxtimes}$					

SAT and ACT Policies						
C8. Entrance exams						
A. Does your institution make use of SA degree-seeking applicants?   ☐ Ye		r SAT Subject Te	st scores in <b>ad</b>	mission decisions f	or first-time, fi	rst-year,
If yes, place check marks in the appropriate Fall 2018.	riate boxes	below to reflect y	our institution'	s policies for use in	admission for	
	Require	Recommend	ADMISSION Require for	Consider If	Not Used	
SAT or ACT ACT only SAT only SAT and SAT Subject Tests or ACT			Some	Submitted		
SAT Subject Tests				$\boxtimes$		
B. If your institution will make use of the ACT in admission decisions for first-time, first-year, degree-seeking applicants for Fall 2018 please indicate which ONE of the following applies (regardless of whether the writing score will be used in the admissions process):  ACT with writing required ACT with writing recommended. X ACT with or without writing accepted  If your institution will make use of the SAT in admission decisions for first-time, first-year, degree-seeking applicants for Fall 2018 please indicate which ONE of the following applies (regardless of whether the Essay score will be used in the admissions process): SAT with Essay component required SAT with ESSAY component recommended X SAT with or without ESSAY component accepted  C. Please indicate how your institution will use the SAT or ACT essay component; check all that apply.						
		SAT essa	ay ACT es	say		
For admission			<u> </u>			
For placement						
For advising		<del>-                                     </del>				
In place of an application ess As a validity check on the ap						
No college policy as of now	piication es	say 🗆	ᆛ			
Not using essay component						
D. In addition, does your institution use yes _X no  E. Latest date by which SAT or ACT						

F. If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students):

Latest date by which SAT Subject Test scores must be received for fall-term admission\_03/01\_\_\_\_\_

	Please indicate which tests SAT	s your institution uses	s for <b>placement (e.g.,</b>	state tests):	
Free	shman Profile				
Prov enro	ride percentages for <b>ALL e</b> lled in Fall 2016, including ents admitted under special	students who began			
(frest read) SAT conc	dardized (SAT/ACT) test shman) students who subring for a category of student scores to ACT scores and cordance tools and tables (sate 25th percentile is the score above.	mitted test scores. Its) or combine other vice versa. Do converted to converte versa. Do converted to converte versa.	Do not include partial standardized test restert New SAT scores (	test scores (e.g., mathematults (such as TOEFL) in the 2016) to Old SAT scores under the sc	tics scores but not critical is item. Do not convert using the College Board's
	Percent submitting SAT sc	ores _74	Number	submitting SAT scores	
	Percent submitting ACT sc			submitting ACT scores	
		25th Percentile	75th Percentile		
	SAT Critical Reading	520	630		
	SAT Math	550	630		
	SAT Writing	-	-		
	SAT Essay	-	-		
	ACT Composite	23	27		
	ACT Math	_	_		

Percent of first-time, first-year (freshman) students with scores in each range:

ACT English ACT Writing

	SAT Critical Reading	SAT Math	SAT Writing
700-800	7%	8%	-
600-699	41%	45%	-
500-599	43%	43%	-
400-499	9%	4%	-
300-399	0%	0%	-
200-299	0%	0%	-
	100%	100%	100%

	ACT	ACT English	ACT Math
	Composite		
30-36	17%	=	-
24-29	64%	-	-
18-23	19%	-	-
12-17	0%	-	-
6-11	0%	-	-
Below 6	0%	-	-
	100%	100%	100%

C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

Percent in top tenth of high school graduating of Percent in top quarter of high school graduating Percent in top half of high school graduating cl Percent in bottom half of high school graduatin Percent in bottom quarter of high school graduatin Percent of total first-time, first-year (freshman)	g class 72 ass 95 ag class 59 ating class 0	%  %	op half + bottom		_
C11. Percentage of all enrolled, degree-seeking, f point averages within each of the following r from whom you collected high school GPA.					
Percent who had GPA of 3.75 and higher	50%_				
Percent who had GPA between 3.50 and 3.74	30%	<del></del>			
Percent who had GPA between 3.25 and 3.49	2470				
Percent who had GPA between 3.00 and 3.24	10%				
refeelit who had Gr A between 3.00 and 3.24	1070_				
Percent who had GPA between 2.50 and 2.99	1%				
Percent who had GPA between 2.0 and 2.49	0%				
1 electic wild flad GI A between 2.0 and 2.4)	070_	_			
Percent who had GPA between 1.0 and 1.99	_0%				
Percent who had GPA below 1.0	_0%				
1 electic wito flad GI A below 1.0	100%				
C12. Average high school GPA of all degree-seek		•			nitted GPA:
Percent of total first-time, first-year (freshman)	students wh	o submitted h	igh school GPA:	100%	
Admission Policies					
C13. Application fee					
Does your institution have an application fee? Amount of application fee:\$50		⊠ Yes	□ No		
Can it be waived for applicants with financial n	need?	⊠ Yes	□ No		
If you have an application fee and an on-line app Same fee:X Free: Reduced:	olication op	tion, please in	ndicate policy fo	r students who	apply on-line:

Can on-line application fee be waived for applicants with financial need? Yes/no

C14. Application closing date		
Does your institution have an application closing date?  Application closing date (fall):  Priority date:02/01	Yes	⊠ No
${\bf C15.}$ Are first-time, first-year students accepted for terms of	ther than the	fall? ⊠ Yes □ No
C16. Notification to applicants of admission decision sent (file	ll in one only)	
On a rolling basis beginning (date):02/01 By (date): Other:		
C17. Reply policy for admitted applicants (fill in one only)		
Must reply by (date):  No set date:  Must reply by May 1 or within weeks if notified ther  Other:	reafter	
Deadline for housing deposit (MMDD):05/01 Amount of housing deposit:\$400 Refundable if student does not enroll?Yes, in fullYes, in part _XNo		
C18. Deferred admission: Does your institution allow students  ☐ Yes ☐ No  If yes, maximum period of postponement:2 semesters  C19. Early admission of high school students: Does your institution, first-year (freshman) students one year or more before	titution allow h	nigh school students to enroll as full-time, first-
C20. Common Application: Question removed from CDS. (Ini		
Early Decision and Early Action Plans		
<b>C21. Early decision:</b> Does your institution offer an early decision be notified of an admission decision well in advance of the attending if accepted) for first-time, first-year (freshman) appears to the control of	regular notific	cation date and that asks students to commit to
If "yes," please complete the following:		
First or only early decision plan closing date12 First or only early decision plan notification date01	2/01 1/15	
Other early decision plan closing date Other early decision plan notification date		
For the Fall 2016 entering class:		
Number of early decision applications received by your inst Number of applicants admitted under early decision plan		110 90
Please provide significant details about your early decision	plan:	

C22	-	•			olan whereby students we to commit to attend		admission decision well
	☐ Yes	☑ No					
	If "yes," plea	se complete the	following:				
	Early action Early action	closing date notification date					
Is yo	our early action	on plan a "restric	tive" plan u	nder which you	limit students from a	applying to other ea	arly plans?
	⊠ Yes [	□No					
				D. TRANSF	ER ADMISSION		
Fal	l Applicants	S					
	(If no, pleas If yes, may other colleg	es/universities?	n E) earn advand ☑ Yes □	ced standing cr			course work completed at
		Applicants	Admitted	d Applicants	Enrolled Applican	ate.	
	Men	510	219	i Applicants	156	11.5	
	Women	345	151		98		
	Total	855	370		254		
		r Admission  ms for which tran  Winter		nroll: Spring [	Summer		
D4.	☐ Yes ≥	No			redits completed or el		-
D5.	Indicate all	items required o	f transfer stu	idents to apply	for admission:		
			Required of All	Recommend of All	led Recommended of Some	Required of Some	Not required
Coll Essa	h school trans lege transcrip ny or personal rview	t(s)	X X X	X			
Stat	ndardized test ement of good n prior institu	d standing				X X	
D6.		n high school gra le):		erage is require	d of transfer applican	ts, specify	
<b>D7</b> .		n college grade pale):2.5	oint average	e is required of	transfer applicants, s	pecify	

	Priority Date	Closing Date	Notification Date	Reply Date	Rolling
					Admission
Fall	03/01				X
Winter					
Spring					
Summer					
		int official high sch	ool transcript or GED p	nor to emonnent.	
ransfer Credi	t Policies				
ransfer Credi	t Policies		y be transferred for cred		
ransfer Credi  12. Report the lo	t Policies  owest grade earned for  umber of credits or cou	any course that may		lit:2.0	
ransfer Credi 12. Report the lo	t Policies  owest grade earned for  umber of credits or coutent of degree requires	any course that may urses that may be tra	y be transferred for cred	lit:2.0	
ransfer Credi  12. Report the lo  13. Maximum meet the con	t Policies  owest grade earned for  umber of credits or coutent of degree requires	any course that may	y be transferred for cred	lit:2.0	
2. Report the lo	t Policies  owest grade earned for  umber of credits or coutent of degree requirer  Unit typ	any course that may urses that may be tranent	y be transferred for cred	iit:2.0 ar institution: No li	mit as long as th
ransfer Credi  12. Report the lo  13. Maximum no meet the con Number	t Policies  owest grade earned for  umber of credits or coutent of degree requirer  Unit typumber of credits or cou	any course that may urses that may be transent be	y be transferred for cred	iit:2.0 ar institution: No li	mit as long as th
ransfer Credi  12. Report the lo  13. Maximum no meet the con Number  14. Maximum no meet the con	t Policies  owest grade earned for  umber of credits or coutent of degree requirer  Unit typ  umber of credits or coutent of degree erquirer	any course that may be tranent be	y be transferred for cred	iit:2.0 ar institution: No li	mit as long as th
ransfer Credi  12. Report the lo  13. Maximum meet the con Number  14. Maximum meet the con Number	t Policies  owest grade earned for  umber of credits or coutent of degree requirer  Unit typumber of credits or coutent of degree erquirer  tent of degree erquirer  Unit typumber	any course that may be transes that may be tra	y be transferred for cred	ar institution: No li	mit as long as th

# E. ACADEMIC OFFERINGS AND POLICIES

<b>E1. Special study options:</b> Identify those programs available at	your institution. Refer to the glossary fo	r definitions.
☐ Cooperative education program           ☐ Index             ☐ Cross-registration           ☐ Inter             ☐ Distance learning           ☐ Libe             ☐ Double major           ☐ Stud             ☐ Dual enrollment           ☐ Stud             ☐ English as a Second Language (ESL)           ☐ Teach	ors program pendent study riships ral arts/career combination ent-designed major y abroad cher certification program kend college	
E2. Has been removed from the CDS.		
E3. Areas in which all or most students are required to comp	olete some course work prior to gradu	ation:
☐ Arts/fine arts ☐ Humanitie   ☐ Computer literacy ☐ Mathemat   ☐ English (including composition) ☐ Philosoph   ☐ Foreign languages ☐ Sciences (   ☐ History ☐ Social sci   ☐ Other (describe):    F. STUDEN	tics ny (biological or physical) ence	
F1. Percentages of first-time, first-year (freshman) degree-se	eking students and degree-seeking un	dergraduates
enrolled in Fall 2016 who fit the following categories:	First-time, first-year (freshman) students	Undergraduates
Percent who are from out of state (exclude international/non aliens from the numerator and denominator) Percent of men who join fraternities Percent of women who join sororities Percent who live in college-owned, -operated, or -affiliated lefterent who live off campus or commute Percent of students age 25 and older Average age of full-time students Average age of all students (full- and part-time)	_26% 0% 0%	

F2.	Activities offered Identify thos	e programs availa	able at your institution.
	<ul> <li>☐ Campus Ministries</li> <li>☐ Choral groups</li> <li>☐ Concert band</li> <li>☐ Dance</li> <li>☐ Drama/theater</li> <li>☐ International Student</li> <li>☐ Organization</li> <li>☐ Jazz band</li> </ul>	<ul> <li>☑ Literary mag</li> <li>☑ Marching ba</li> <li>☑ Model UN</li> <li>☑ Music ensen</li> <li>☑ Musical thea</li> <li>☑ Opera</li> <li>☑ Pep band</li> </ul>	nd
F3.	ROTC (program offered in coo	peration with Res	serve Officers' Training Corps)
	Naval ROTC is offered:  On campus		
	Air Force ROTC is offered:  On campus  At cooperating institut	tion (name):	
F4.	<b>Housing:</b> Check all types of co institution.	llege-owned, -ope	erated, or -affiliated housing available for undergraduates at your
	<ul> <li>☐ Coed dorms</li> <li>☐ Men's dorms</li> <li>☐ Women's dorms</li> <li>☐ Apartments for marrie</li> <li>☐ Apartments for single</li> <li>☐ Other housing options</li> </ul>	d students [ students [	Special housing for disabled students Special housing for international students Fraternity/sorority housing Cooperative housing Theme housing Wellness housing

# G. ANNUAL EXPENSES

	lease provide the URL of your in p://www.esf.edu/financialaid/netp		or: 		
Provid institu	e 2017-2018 academic year costs tion.	of attendance for the following	ng categories tha	nt are applicabl	e to your
ap	proximate date (i.e., month/day) whailable:05/01				
Lis acc co uss bo ch	adergraduate full-time tuition, recent the typical tuition, required fees, and the typical tuition, required fees to the typical tuition, required fees, and the typical tuition fees, and	and room and board for a full-the form of the form of the period trimesters, three quarters, or the and 19 meals per week or the pay that are <i>not</i> included in the	s that derive annu of time generally ne period covered maximum meal p	al tuition by mul extending from by a four-one-follan. <b>Required fo</b>	tiplying credit hour September to June; our plan. Room and ees include only
		FIRST-YEAR	UNDERGI	RADUATES	]
	PRIVATE INSTITUTION				]
	Tuition:				
	PUBLIC INSTITUTION				
	Tuition:				
	In-district:				_
	In-state (out-of-district):				-
	Out-of-state:				
	NONRESIDENT ALIEN:				
	Tuition:				
	REQUIRED FEES:				
	REQUIRED FEES.				
	DOOM AND DOADD				
	ROOM AND BOARD:				
	(on-campus) ROOM ONLY:				+
	(on-campus)				
	BOARD ONLY:				
	(on-campus meal plan)				
	Comprehensive tuition and room ar fees):	nd board fee (if your college ca	nnot provide sepa	arate tuition and	room and board
	Other:				
G2. Nı	umber of credits per term a stude	nt can take for the stated full	-time tuition	_12minir	num18_maximum
G3. Do	tuition and fees vary by year of	study (e.g., sophomore, junio	r, senior)?	Yes	No No
G4. Do	tuition and fees vary by underg	aduate instructional prograi	n?	Yes	No
If yes,	what percentage of full-time unde	ergraduates pay more than tl	ne tuition and fe	es reported in (	G1?

# G5. Provide the estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
Books and supplies:	\$1200	\$1200	\$1200
Room only:	\$8060	\$1600	\$6665
Board only:	\$6980	\$1600	\$3500
Room and board total (if your college cannot provide separate room and board figures for commuters not living at home):	N/A	N/A	N/A
Transportation:	\$600	\$2000	\$600
Other expenses:	\$450	\$450	\$450

# **G6.** Undergraduate per-credit-hour charges (tuition only):

PRIVATE INSTITUTIONS:	N/A
PUBLIC INSTITUTIONS In-district:	\$270
In-state (out-of-district):	\$270
Out-of-state:	\$680
NONRESIDENT ALIENS:	\$680

#### H. FINANCIAL AID

### Please refer to the following financial aid definitions when completing Section H.

Awarded aid: The dollar amounts offered to financial aid applicants.

**Financial aid applicant:** Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional scholarships and grants**: Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

Financial need: As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid:** College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and non-institutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid:** Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid:** Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

**Non-need-based scholarship or grant aid:** Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

#### Note: Suggested order of precedence for counting non-need money as need-based:

Non-need institutional grants

Non-need tuition waivers

Non-need athletic awards

Non-need federal grants

Non-need state grants

Non-need outside grants

Non-need student loans

Non-need parent loans

Non-need work

**Non-need-based self-help aid:** Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

**Private student loans**: A nonfederal loan made by a lender such as a bank, credit union or private lender used to pay for up to the annual cost of education, less any financial aid received.

**External scholarships and grants:** Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Work study and employment**: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.

## Aid Awarded to Enrolled Undergraduates

H1. Enter total dollar amounts awarded to enrolled full-time and less than full-time degree-seeking undergraduates (using the same cohort reported in CDS Question B1, "total degree-seeking" undergraduates) in the following categories. (Note: If the data being reported are final figures for the 2015-2016 academic year (see the next item below), use the 2015-2016 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for "non-need-based scholarship or grant aid" on the last page of the definitions section.)

Indicate the academic year and 2016-2017 estimated		1		s H1, H2,	H2A, an	d <b>H6</b> bel	ow:	
Which needs-analysis methors Federal methodology (1	0.	oes your instit	ution use in	awarding	institutio	nal aid?	(Formerly l	H3)
Federal methodology (I								
X Both FM and IM								

	Need-based (Include non-need-based aid use to meet need.)	Non-need-based (Exclude non-need-based aid use to meet need.)
	\$	\$
Scholarships/Grants		
Federal	\$2,217,237	\$26,000
State (i.e., all states, not only the state in which your institution is located)	\$1,752,846	\$343,350
Institutional: Endowed scholarships, annual gifts and tuition funded grants, awarded by the college, excluding athletic aid and tuition waivers (which are reported below).	\$3,016,771	\$514,357
Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$289,202	\$263,137
Total Scholarships/Grants	\$7,276,056	\$1,146,844
Self-Help		
Student loans from all sources (excluding parent loans)	\$3,179,541	\$4,154,937
Federal Work-Study	\$330,000	
State and other (e.g., institutional) work- study/employment (Note: Excludes Federal Work-Study captured above.)	\$166,351	\$187,588
Total Self-Help	\$3,675,892	\$4,342,525
Parent Loans	\$800,000	\$1,687,982

Tuition Waivers	\$0	\$0
Note: Reporting is optional. Report tuition		
waivers in this row if you choose to report		
them. Do not report tuition waivers		
elsewhere.		
Athletic Awards	\$0	\$0

**H2.** Number of Enrolled Students Awarded Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. Aid that is non-need-based but that was used to meet need should be counted as need-based aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	-	First-time	Full-time	Less Than
		Full-time	Undergrad	Full-time
		Freshmen	(Incl. Fresh)	Undergrad
a)	Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2016 cohort)	318	1,755	44
b)	Number of students in line a who applied for need-based financial aid	295	1,412	25
c)	Number of students in line ${\bf b}$ who were determined to have financial need	262	1,071	10
d)	Number of students in line ${\bf c}$ who were awarded any financial aid	262	1,071	10
e)	Number of students in line <b>d</b> who were awarded any need-based scholarship or grant aid	243	1,058	7
f)	Number of students in line $\mathbf{d}$ who were awarded any need-based self-help aid	175	1,018	4
g)	Number of students in line <b>d</b> who were awarded any non-need-based scholarship or grant aid	175	610	7
h)	Number of students in line <b>d</b> whose need was fully met ( <u>exclude PLUS</u> <u>loans</u> , <u>unsubsidized loans</u> , and <u>private alternative loans</u> )	127	755	4
i)	On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	82%	87%	71%
j)	The average financial aid package of those in line <b>d.</b> Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$14,200	\$15,400	\$4,191
k)	Average need-based scholarship or grant award of those in line <b>e</b>	\$6,000	\$4,700	\$2,616
1)	Average need-based self-help award ( <u>excluding PLUS loans</u> , <u>unsubsidized loans</u> , <u>and private alternative loans</u> ) of those in line <b>f</b>	\$4,900	\$5,700	\$4,082
m)	Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line <b>f</b> who were awarded a need-based loan	\$4,100	\$4,400	\$3,438

**H2A.** Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
n)	Number of students in line a who had no financial need and who were	56	251	0
	awarded institutional non-need-based scholarship or grant aid (exclude			
	those who were awarded athletic awards and tuition benefits)			
o)	Average dollar amount of institutional non-need-based scholarship and			

	grant aid awarded to students in line <b>n</b>	\$3,384	\$3,075	\$0
p)	p) Number of students in line <b>a</b> who were awarded an institutional non-need-		0	0
	based athletic scholarship or grant			
q)	Average dollar amount of institutional non-need-based athletic			
	scholarships and grants awarded to students in line <b>p</b>	\$0	\$0	\$0

Note: These are the graduates and loan types to include and exclude in order to fill out CDS H4 and H5. Include:

- \* 2016 undergraduate class: all students who started at your institution as first-time students and received a bachelor's degree between July 1, 2015 and June 30, 2016.
- \* only loans made to students who borrowed while enrolled at your institution.
- co-signed loans.

#### Exclude:

- \* students who transferred in.
- \* money borrowed at other institutions.
- \* parent loans
- \* students who did not graduate or who graduated with another degree or certificate (but no bachelor's degree.

H4. Provide the number of students in the 2016 undergraduate class who started at your institution as first-time students and received a bachelor's degree between July 1, 2015 and June 30, 2016. Exclude students who transferred into your institution. \_\_237\_\_\_\_\_

H5. Number and percent of students in class (defined in H4 above) borrowing from federal, non-federal, and any loan sources, and the average (or mean) amount borrowed. NOTE: The "Average per-undergraduate-borrower cumulative principal borrowed," is designed to provide better information about student borrowing from federal and nonfederal (institutional, state, commercial) sources. The numbers, percentages, and averages for each row should be based only on the loan source specified for the particular row. For example, the federal loans average (row b) should only be the cumulative average of federal loans and the private loans average (row e) should only be the cumulative average of private loans.

Source/Type of Loan	Number in the class (defined in H4 above) who borrowed from the types of loans specified in the first column	Percent of the class (defined above) who borrowed from the types of loans specified in the first column (nearest 1%)	Average per-undergraduate- borrower cumulative principal borrowed from the types of loans specified in the first column (nearest \$1)
a) Any loan program: Federal Perkins, Federal Stafford Subsidized and Unsubsidized, institutional, state, private loans that your institution is aware of, etc. Include both Federal Direct Student Loans and Federal Family Education Loans.	151	64%	\$24,269
b) Federal loan programs: Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans.	150	63%	\$22,044
c) Institutional loan programs.	0	0%	\$0
d) State loan programs.	0	0%	\$0

e) Private student loans made by a bank	17	7%	\$21,062
or lender.			

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)
H6. Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:  ☐ Institutional need-based scholarship or grant aid is available ☐ Institutional non-need-based scholarship or grant aid is available ☐ Institutional scholarship and grant aid is not available ☐ If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid:6  Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: \$4,458
Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: \$26,750
H7. Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:
<ul> <li>☐ Institution's own financial aid form</li> <li>☐ CSS/Financial Aid PROFILE</li> <li>☐ International Student's Financial Aid Application</li> <li>☐ International Student's Certification of Finances</li> <li>☐ Other:</li> </ul>
Process for First-Year/Freshman Students
H8. Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:
<ul> <li>□ FAFSA</li> <li>□ Institution's own financial aid form</li> <li>□ CSS/Financial Aid PROFILE</li> <li>□ State aid form</li> <li>□ Noncustodial PROFILE</li> <li>□ Business/Farm Supplement</li> <li>□ Other:</li></ul>
<b>H9.</b> Indicate filing dates for first-year (freshman) students:
Priority date for filing required financial aid forms:03/01  Deadline for filing required financial aid forms:  No deadline for filing required forms (applications processed on a rolling basis):X
<b>H10.</b> Indicate notification dates for first-year (freshman) students (answer a or b):
a.) Students notified on or about (date):

b.) Students notified on a rolling basis: YES/no If yes, starting date: \_\_03/15\_\_\_\_

Studen		(date):5/1	_ or within _	2 weeks	of notification.			
Types of Ai								
Please check	off all types of	aid available to undergradu	uates at your 1	nstitution:				
H12. Loans								
D: D:	irect Subsidized	ed Stafford Loans	GRAM (DIRI	ECT LOAN)				
☐ Fed ☐ Sta ☐ Col								
H13. Schola	rships and Gran	ts						
SI     St     St     Co     U     Fe     O	nited Negro Collederal Nursing Sther (specify): _	os scholarship or grant aid fr lege Fund						
1114. CHCCK	on chicha uscu	in awarding institutional a	id. Check all t	mat appry.				
Non-need	Need-based		Non-need	Need-based				
X	X	Academics	X	X	Leadership			
X	X	Alumni affiliation	X	X	Minority status			
		Art			Music/drama			
		Athletics			Religious affiliation			
		Job skills	X	X	State/district residency			
X		ROTC						
institution m	ore affordable to		s replacing loa		gram, or initiative to make your or waiving costs for families below a			

#### I. INSTRUCTIONAL FACULTY AND CLASS SIZE

I-1. Please report the number of instructional faculty members in each category for Fall 2016. Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP.

The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or predoctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
(C) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

Full-time instructional faculty: faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instruction faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

*Minority faculty*: includes faculty who designate themselves as Black, non-Hispanic; American Indian or Alaska Native; Asian, Native Hawaiian or other Pacific Islander, or Hispanic.

Doctorate: includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration. Also includes terminal degrees formerly designated as "first professional," including dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), or law (JD).

*Terminal master's degree*: a master's degree that is considered the highest degree in a field: example, M. Arch (in architecture) and MFA (master of fine arts in art or theater).

	Full-time	Part-time	Total
a.) Total number of instructional faculty	116	43	159
b.) Total number who are members of minority groups	16	3	19
c.) Total number who are women	33	13	46
d.) Total number who are men	83	30	113
e.) Total number who are nonresident aliens (international)	2	0	2
f.) Total number with doctorate, or other terminal degree	UNK	UNK	UNK
g.) Total number whose highest degree is a master's but not a terminal master's	UNK	UNK	UNK
h.) Total number whose highest degree is a bachelor's	UNK	UNK	UNK
i.) Total number whose highest degree is unknown or other (Note: Items <b>f</b> , <b>g</b> , <b>h</b> , and <b>i</b> must sum up to item <b>a</b> .)	116	43	159
j.) Total number in stand-alone graduate/professional programs in which faculty teach virtually only graduate-level students	0	0	0

# I-2. Student to Faculty Ratio

Report the Fall 2016 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2016 Student to Faculty ratio: \_\_\_13\_\_\_\_ to 1 (based on \_1724\_\_\_\_ students and \_\_130\_\_\_\_ faculty).

#### I-3. Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2016 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of *class sections* and *class subsections* offered in Fall 2016. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

#### Number of Class Sections with Undergraduates Enrolled

**Undergraduate Class Size (provide numbers)** 

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SECTIONS	41	116	87	29	11	22	10	316
	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
<b>CLASS SUB-</b>	24	16	47	9	0	2	0	126
<b>SECTIONS</b>								

# J. Disciplinary areas of DEGREES CONFERRED

# Degrees conferred between July 1, 2015 and June 30, 2016

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of  $1^{st}$  and  $2^{nd}$  majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by  $2^{nd}$  major as the denominator. If you prefer, you can compute the percentages using  $1^{st}$  majors only.

Category	Diploma/ Certificates	Associate	Bachelor's	CIP 2010 Categories to Include
Agriculture				1
Natural resources and		82%	26%	3
conservation				
Architecture			6%	4
Area, ethnic, and gender studies				5
Communication/journalism				9
Communication technologies				10
Computer and information				11
sciences				
Personal and culinary services				12
Education				13
Engineering			4%	14
Engineering technologies		18%	14%	15
Foreign languages, literatures, and				16
linguistics				
Family and consumer sciences				19
Law/legal studies				22
English				23
Liberal arts/general studies				24
Library science				25
Biological/life sciences			43%	26
Mathematics and statistics				27
Military science and military				28 and 29
technologies				
Interdisciplinary studies				30
Parks and recreation				31
Philosophy and religious studies				38
Theology and religious vocations				39
Physical sciences			2%	40
Science technologies				41
Psychology				42
Homeland Security, law				43
enforcement, firefighting, and				
protective services				
Public administration and social				44
services				
Social sciences				45
Construction trades				46
Mechanic and repair technologies				47
Precision production				48

Transportation and materials				49
moving				
Visual and performing arts				50
Health professions and related				51
programs				
Business/marketing			5%	52
History				54
Other				
TOTAL	100%	100%	100%	

#### **Common Data Set Definitions**

- ♦ All definitions related to the financial aid section appear at the end of the Definitions document.
- ♦ Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.
- \*Academic advisement: Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

\*Adult student services: Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

**American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America) and maintaining tribal affiliation or community attachment.

**Applicant (first-time, first year):** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

**Application fee:** That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.

**Bachelor's degree:** An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

Black or African American: A person having origins in any of the black racial groups of Africa.

**Board** (charges): Assume average cost for 19 meals per week or the maximum meal plan.

**Books and supplies (costs):** Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

**Campus Ministry:** Religious student organizations (denominational or nondenominational) devoted to fostering religious life on college campuses. May also refer to Campus Crusade for Christ, an interdenominational Christian organization.

\*Career and placement services: A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

**Carnegie units:** One year of study or the equivalent in a secondary school subject.

Certificate: See Postsecondary award, certificate, or diploma.

**Class rank:** The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

**College-preparatory program:** Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

**Common Application:** The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

\*Community service program: Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

**Commuter:** A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

Contact hour: A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

**Continuous basis (for program enrollment):** A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

**Cooperative education program:** A program that provides for alternate class attendance and employment in business, industry, or government.

**Cooperative housing:** College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

\*Counseling service: Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

**Credit:** Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

**Credit course:** A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

**Credit hour:** A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

**Cross-registration:** A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

**Deferred admission:** The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

**Degree:** An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

**Degree-seeking students:** Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

**Differs by program (calendar system):** A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the

program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

Diploma: See Postsecondary award, certificate, or diploma.

**Distance learning:** An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

**Doctor's degree-research/scholarship**: A Ph.D. or other doctor's degree that requires advanced work beyond the master's level, including the preparation and defense of a dissertation based on original research, or the planning and execution of an original project demonstrating substantial artistic or scholarly achievement. Some examples of this type of degree may include Ed.D., D.M.A., D.B.A., D.Sc., D.A., or D.M, and others, as designated by the awarding institution.

**Doctor's degree-professional practice**: A doctor's degree that is conferred upon completion of a program providing the knowledge and skills for the recognition, credential, or license required for professional practice. The degree is awarded after a period of study such that the total time to the degree, including both pre-professional and professional preparation, equals at least six full-time equivalent academic years. Some of these degrees were formerly classified as "first-professional" and may include: Chiropractic (D.C. or D.C.M.); Dentistry (D.D.S. or D.M.D.); Law (L.L.B. or J.D.); Medicine (M.D.); Optometry (O.D.); Osteopathic Medicine (D.O); Pharmacy (Pharm.D.); Podiatry (D.P.M., Pod.D., D.P.); or, Veterinary Medicine (D.V.M.), and others, as designated by the awarding institution.

**Doctor's degree-other**: A doctor's degree that does not meet the definition of a doctor's degree - research/scholarship or a doctor's degree - professional practice.

**Double major:** Program in which students may complete two undergraduate programs of study simultaneously.

**Dual enrollment:** A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

**Early action plan:** An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

**Early admission:** A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

**Early decision plan:** A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.

**Exchange student program-domestic:** Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad**.

**External degree program:** A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

**Extracurricular activities (as admission factor):** Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

**First-time student:** A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

**First-time, first-year (freshman) student:** A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

**First-year student:** A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

\*Freshman/new student orientation: Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

**Full-time student (undergraduate):** A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

**Geographical residence (as admission factor):** Special consideration in the admission process given to students from a particular region, state, or country of residence.

**Grade-point average** (academic high school GPA): The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

**Graduate student:** A student who holds a bachelor's or equivalent, and is taking courses at the post-baccalaureate level.

\*Health services: Free or low cost on-campus primary and preventive health care available to students.

**High school diploma or recognized equivalent:** A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.

**Hispanic or Latino:** A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.

**Honors program:** Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

**Independent study:** Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

**In-state tuition:** The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

International student: See Nonresident alien.

**International student group:** Student groups that facilitate cultural dialogue, support a diverse campus, assist international students in acclimation and creating a social network.

**Internship:** Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

\*Learning center: Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

\*Legal services: Free or low cost legal advice for a range of issues (personal and other).

**Liberal arts/career combination:** Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

**Master's degree**: An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require more than two full-time equivalent academic years of work.

**Minority affiliation (as admission factor):** Special consideration in the admission process for members of designated racial/ethnic minority groups.

\*Minority student center: Center with programs, activities, and/or services intended to enhance the college experience of students of color.

**Model United Nations:** A simulation activity focusing on conflict resolution, globalization, and diplomacy. Assuming roles as foreign ambassadors and "delegates," students conduct research, engage in debate, draft resolutions, and may participate in a national Model UN conference.

**Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**Nonresident alien:** A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

\*On-campus day care: Licensed day care for students' children (usually age 3 and up); usually for a fee.

**Open admission:** Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

**Other expenses (costs):** Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

**Out-of-state tuition:** The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

**Part-time student (undergraduate):** A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

\*Personal counseling: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

**Post-baccalaureate certificate:** An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

**Post-master's certificate:** An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

**Postsecondary award, certificate, or diploma:** Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

**Private institution:** An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

**Private for-profit institution:** A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

**Private nonprofit institution:** A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See Private for-profit institution.

**Public institution:** An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

**Quarter calendar system:** A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**Race/ethnicity:** Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

**Race/ethnicity unknown:** Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

**Religious affiliation/commitment (as admission factor):** Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

\*Religious counseling: One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

\*Remedial services: Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

**Required fees:** Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

**Resident alien or other eligible non-citizen:** A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

**Room and board (charges)—on campus:** Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

**Secondary school record (as admission factor):** Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

**Semester calendar system:** A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

Student-designed major: A program of study based on individual interests, designed with the assistance of an adviser.

**Study abroad:** Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

\*Summer session: A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

**Talent/ability (as admission factor):** Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

**Teacher certification program:** Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

**Transfer applicant:** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

**Transfer student:** A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

**Transportation (costs):** Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

**Trimester calendar system:** An academic year consisting of 3 terms of about 15 weeks each.

**Tuition:** Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

\*Tutoring: May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

**Unit:** a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

**Undergraduate:** A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

\*Veteran's counseling: Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

\*Visually impaired: Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

**Volunteer work (as admission factor):** Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

Weekend college: A program that allows students to take a complete course of study and attend classes only on weekends.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

\*Women's center: Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

**Work experience (as admission factor):** Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

### **Financial Aid Definitions**

**External scholarships and grants:** Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Financial aid applicant:** Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional scholarships and grants**: Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

Financial need: As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid:** College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and non-institutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid:** Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid:** Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

**Non-need-based scholarship or grant aid:** Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

## Note: Suggested order of precedence for counting non-need money as need-based:

Non-need institutional grants

Non-need tuition waivers

Non-need athletic awards

Non-need federal grants

Non-need state grants

Non-need outside grants

Non-need student loans

Non-need parent loans

Non-need work

**Non-need-based self-help aid:** Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

Work study and employment: Federal and state work study aid, and any employment packaged by your institution in financial aid awards.