



Certification Of Full-Time Status For Graduate Students

SUNY ESF considers you a full-time student and the Registrar can confirm your full-time status if you are matriculated in a graduate degree program and meet one of the following criteria for the semester in which certification of full-time status is required:

1. You are registered for 12 credit hours, or
2. You hold an appointment as a graduate assistant or research assistant, or hold a graduate fellowship and are registered for at least 9 credit hours for the given semester.

If you do not meet the standards for full-time registration as established by the College, your major professor can recommend that the Office of Instruction and Graduate Studies certify you for full-time status based on the following criteria:

- Matriculation in a master's degree program and
 - a) has completed all academic requirements (coursework and thesis/internship where appropriate);
 - b) is completing what is potentially the final semester; and
 - c) is registered for at least one credit of thesis research, professional experience or independent study.
- Matriculation in a doctoral degree program, has successfully completed coursework requirements and filed a 6b form leading to the doctoral candidacy exam, and is registered for at least one credit of dissertation

Full Name _____

SSN _____ Semester & Year _____

Address _____

Degree Program ☐ Master's ☐ Doctoral

I verify that the above-named student meets the criteria established for full-time status with registration for less than 12 credit hours

Major Professor's Endorsement

Date

I verify that the above information is accurate

Student Signature

Date

Approval by the Office of Instruction and Graduate Studies

Date