



Academic Training: Academic Advisor Recommendation

Academic Training is a benefit of J-1 student status that allows J-1 degree and non-degree seeking students the opportunity for employment that is temporary and directly related to their field of study. Immigration regulations require that prior to approving an academic training request, there must be a recommendation from the student's academic advisor in order to evaluate the appropriateness of the academic training request. The completed form must be returned to the campus's Exchange Visitor Advisor for review and approval before the student will be allowed to begin any academic training. Advisors: Please be as DETAILED as possible when explaining how the training is related to the student's academic program. PLEASE FILL OUT FORM IN **CLEAR AND LEGIBLE HANDWRITING** IF FORM IS NOT BEING COMPLETED ONLINE.

Exchange Visitor Information (To be completed by Student)

Student's Name:

Email:

Field of Study:

Degree Level: Non-Degree Associate's Bachelor's Master's Doctoral

Employer/Company Name:

Department Approval (To be completed by Academic Advisor)

The student's anticipated program completion date is:

Recommended dates of training: to

Anticipated hours per week*: *Please note that part-time is 20 hours or less per week and full time is more than 20 hours per week.

Please explain how the proposed training relates to the student's major field of study:

How is the proposed training an integral part of the student's academic program:

I recommend academic training for this student who has been offered a training opportunity that is directly related to their current field of study with the above named employer.

Academic Advisor's Name:

Academic Advisor's Email:

Academic Advisor's Signature: _____ Date: _____