



CPT Student Responsibilities

While on practical training you must continue to abide by the rules and regulations governing your F-1 visa status. Please carefully read the statements below and place a check mark in the box next to each statement to acknowledge your understanding of it. Sign at the bottom of the page. Your check marks and signature indicate your understanding and agreement to abide by the statements made.

Curricular Practical Training (CPT)

- I understand that I am only eligible to engage in CPT employment during the CPT authorization period indicated at the top of page 3 of my new I-20 issued by the Office of International Education for my CPT experience.
- I understand that engaging in off-campus employment outside of the CPT authorization period without proper approval is considered illegal employment and a violation of my F-1 status that may result in the termination of my SEVIS record.
- I understand that while on CPT, I am only eligible to work for the employer indicated in the CPT authorization on page 3 of my I-20.
- I understand that I must maintain full-time enrollment status throughout the duration of my program of study including while engaging in CPT unless it is my last semester of study and I have less than a full-time course load remaining to complete my degree.
- I understand that in order to maintain F-1 status, I must report all changes of address to the Office of International Education within 10 days of the move so that they can update my SEVIS record. Accordingly, if my CPT experience requires me to move prior to and/or after my CPT experience, I will report all changes of address in a timely manner.
- I understand that I must report any termination of my CPT employment to the Office of International Education so that an updated I-20 can be issued.
- I understand that if I wish to change CPT employers, I must repeat the CPT request process and obtain a new I-20 authorizing CPT with the new employer from the Office of International Education prior to beginning the new CPT experience.
- I understand that if I wish to extend my CPT, I must submit an updated *CPT Request Form*, Recommendation Letter, Job Offer Letter, and register the CPT experience for credit again (if it will occur in a new semester) and receive CPT authorization on a new I-20. If my extension is approved after the end date of the initial CPT authorization period, I understand that I must stop my employment until I receive a new I-20 with a valid CPT authorization period.
- I understand that if I exceed 365 days of full-time CPT, I will no longer be eligible for OPT.
- I understand that my passport must be valid at the time of CPT authorization and it is my responsibility to maintain passport validity throughout the duration of my program of study.
- I understand that I am responsible for maintaining health insurance coverage for myself and dependents while engaging in CPT.

The Office of International Education reserves the right to a one-week time frame for reviewing and processing of any submitted requests. Student should anticipate OIE to take the full week and should expect to submit documents early in order to avoid potential complications.

Student Signature

Date

Office of International Education Signature

Date