

**STATE UNIVERSITY OF NEW YORK
COLLEGE OF ENVIRONMENTAL SCIENCE AND FORESTRY
SYRACUSE, NEW YORK 13210**

CERTIFICATION OF FULL-TIME STATUS FOR GRADUATE STUDENTS

SUNY-ESF considers you a full-time student and the Registrar can confirm your full-time status if you are matriculated in a graduate degree program and meet one of the following criteria for the semester in which certification of full-time status is required:

1. You are registered for 12 credit hours, or
2. You hold an appointment as a graduate assistant or research assistant, or hold a graduate fellowship and are registered for at least 9 credit hours for the given semester.

If you do not meet the standards for full-time registration as established by the College, your major professor can recommend that the Office of Instruction and Graduate Studies certify you for full-time status based on the following criteria:

- Matriculation in a master's degree program and a) has completed all academic requirements (coursework and thesis/internship where appropriate); b) is completing what is potentially the final semester; and c) is registered for at least one credit of thesis research, professional experience or independent study.
- Matriculation in a doctoral degree program, has successfully completed coursework requirements and filed a 6b form leading to the doctoral candidacy exam, and is registered for at least one credit of dissertation research.

Name: _____
(Last) (First) (M.I.)

SSN: _____ Semester & Year: _____

Address: _____

Degree Program: _____ Master's _____ Doctoral

I verify that the above-named student meets the criteria established for full-time status with registration for less than 12 credit hours:

Major Professor's
Endorsement: _____
(Signature) (Date)

I verify that the above information is
accurate: _____
(Student signature) (Date)

Approval by the Office of Instruction and Graduate
Studies: _____
(Signature) (Date)