

A decorative graphic consisting of overlapping colored squares (green, purple, blue) and a black crosshair.

## Advising and Spring Registration 101

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**ESF 132**

**Evolutions: ESF's First Year Experience**

A decorative graphic consisting of overlapping colored squares (blue, purple, green) and a black crosshair.

### Spring 08 Important Dates:

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- Advising Week is October 29 to November 6
- Spring Registration begins November 7 through November 16
- Must register by 11:59pm November 16
- Changes can be made between November 17 to December 14

SUNY-ESF, SUNY College of Environmental Science and Forestry - Registrar - Windows Internet Explorer

http://www.esf.edu/registrar/

**SUNY.ESF**

**Check your Email and refer to the Registrar's webpage for complete information**

**Registrar**

**Office of the Registrar**

- **Academic Calendar**  
Syracuse and Wanakena campuses
- **Registration Information**  
Instructions, general education courses, course descriptions
- **Fall 2007 ESF Schedule of Classes**  
(Grad students will find instructor-specific sections of 798, 895, 898, 899, and 999 here)  
• [Spring 2008 ESF Schedule of Classes](#) (Planning Ahead?)
- **SU Schedule of Classes**  
Under "MySlice Applications," choose "Class Search" for open & closed sections (you don't need to log in)
- **Online Registration—My Slice of Syracuse University**  
This is where you register for classes and access your MyMail
- **ESF Faculty Services**  
Access restricted to authorized ESF Faculty
- **Staff & Office Hours**

**Student Information**

- **MyESF Student Records Login**  
Access your grade report (unofficial transcript), curriculum plan sheet, class schedule and other data
- **Ordering Transcripts**
- **Final Exam Schedule**
- **Frequently Asked Questions**
- **General Bulletin—Word, PDF**

**Also note Final Exam Schedule**

ABOUT ESF GIVING TO ESF LIBRARIES MyESF VISIT ESF

## 6 Easy Steps to Registration

1. Picking Your Classes
2. The Registration Form
3. Meeting with your Advisor
4. The MySlice System
5. Registering for Classes
6. Verifying Your Schedule

# 1. Picking Your Classes

- Print off a *current* copy of your Curriculum Plan Sheet
  - Use it pick your classes
  - Use it to make sure you meet all degree requirements

The screenshot shows the SUNY-ESF Registrar website in a Windows Internet Explorer browser. The address bar shows <http://www.esf.edu/registrar/>. The main heading asks, "How do I get a *current, up-to-date* copy of my Curriculum Plan Sheet?". The page is divided into sections: "Registrar" (with a photo of students), "Office of the Registrar" (with a list of links), and "Student Information" (with a list of links). A callout box with an arrow points to the "MyESF Student Records Login" link in the "Student Information" section, with the text "Log into the MyESF Student Records". The footer contains links for "ABOUT ESF", "GIVING TO ESF", "LIBRARIES", "MyESF", and "VISIT ESF".

**How do I get a *current, up-to-date* copy of my Curriculum Plan Sheet?**

**Registrar**

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**Log into the MyESF Student Records**

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SUNY College of Environmental Science and Forestry - Students - Windows Internet Explorer

https://www.info.esf.edu/student/

**ESF STUDENTS**

**MyESF**  
The student's gateway to information and network access

**MyESF Records:**  
Log in here to view your semester grades, class schedule, or vital student information:

**Log in using your Net ID**  
Net ID details [HERE](#)

**Initial Log-in password:**  
The last four digits of your Social Security Number plus the four-digit month and day you were born (####MMDD).

Net ID:

Your ESF PASSWORD:

Log In

**Instructions**

- Log in with your Net ID (your syr.edu email prefix before the @ sign). Remember to use your ESF password. For more information, see [MyESF Resources](#).
- These are the same credentials you will use to log in to the ESF wireless network ("Evergreen") or to public PCs on the ESF Campus Network.
- To change your Password, log in and click the "Change Password" link.
- Forget your password?** [Change your password HERE](#)
- Contact the [Help Desk](#) or the [Registrar](#) if you have other log in problems.
- SUNY-ESF cannot be held responsible for the security of your student data if you display or print this information in a public area. When finished with your interactive session, please log off and exit browser.
- Do not use Pop-up Blockers when running this application. [Help for Pop-up Blockers](#)

MyESF - Windows Internet Explorer

https://www.info.esf.edu/scripts/LoginStudent/logStdViewApps.asp

**SUNY-ESF**  
**ESF STUDENTS**

**MyESF Menu**

**Registrar Information**  
View course schedules, vital info, grade reports and plan sheets.

**Billing and Financial Aid**  
View semester bills, invoices and award letters. Pay your Student Bill online.

**World Watch online magazine**  
Free subscription for current ESF students, not accessible off campus.

- Change Password
- Log Out

Please Note: Your web session will time out 60 minutes after your last click.

**Choose Registration Information**

**Always hit the log out button on the bottom of the page when finished**

MyESF - Windows Internet Explorer  
https://wwwinfo.esf.edu/scripts/StudentRegST/srStdReqInfo.asp

**Request Class Schedule**  
Select a semester:  
Fall 2007  
Get Schedule

**Request Vital Student Information**  
Verify information that the Registrar's Office has on file for you such as program of study, expected completion date, and current address information.  
Get Information

**Request Grades for Spring 2007**  
View grades for the Spring 2007 semester.  
Get Grades

**Request Grade Report**  
The grade report contains all the courses that you have taken towards your current degree program, and in some cases, may serve as an unofficial transcript.  
Get Report

**Request Curriculum PlanSheet**  
The curriculum plan sheet lists the requirements for your program of study.  
Get PlanSheet

**You must download the program to get your plan sheet.**

## Curriculum Plan Sheet

- Tells you what classes you need to take to meet your degree requirements
- Different for each major
  - Some programs specifically tell you what courses to take each semester

SUNY - ESF - Curriculum Plan Sheet Page 1

Program of Study: Forest Engineering Printed: October 07, 2005  
 Advisor: QUACKENBUSH  
 Entered Fall 2005 as a Freshman

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TRANSFER COLLEGE INFORMATION

Transfer College	Credit Transferred
1 AP CREDIT	4
Total Advanced Standing Credits <span style="float: right;">4</span>	

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LOWER DIVISION COURSE REQUIREMENTS

REQUIRED COURSES			EARNED COURSES					
Freshman Year - Fall Semester								
ID	Name	Credits	ID	Credits	Transfer College	Semester	Grade	Type
EFB226	General Botany	4	BOTBIO	4		1		
PHY211	General Physics I	3	PHY211	3			FA05	IP
PHY221	General Physics Lab I	1	PHY221	1			FA05	IP
MAT295	Calculus I	4	MAT295	4			FA05	IP
CLL190	Writing And The Environment	3	CLL190	3			FA05	IP
FEG132	Orientation Seminar: FEG	1	FEG132	1			FA05	IP
Freshman Year - Spring Semester								
ID	Name	Credits	ID	Credits	Transfer College	Semester	Grade	Type
PHY212	General Physics II	3		0				
PHY222	General Physics Lab II	1		0				
MAT296	Calculus II	4		0				
APM153	Computing Methods	3		0				
GENEDU	General Education Courses	6		0				
GENEDU	General Education Courses			0				
Sophomore Year - Fall Semester								
ID	Name	Credits	ID	Credits	Transfer College	Semester	Grade	Type
FCH150	General Chemistry Lec I	3		0				
FCH151	General Chemistry Lab I	1		0				
ERE221	Engineering Mechanics-Statics	3		0				
ERE225	Engineering Graphics	1		0				
MAT397	Calculus III	4		0				
EOR207	Introduction to Economics	3	EOR207	3			FA05	IP

Full Screen  
Close Full Screen

## Curriculum Plan Sheet

- Tells you what classes you need to take to meet your degree requirements
- Different for each major
  - Some programs specifically tell you what courses to take each semester
  - Others give you a list of courses that you must take and a typical schedule of when to take each class

### TYPICAL SCHEDULE

**Freshman year**

**Fall**

EFB226	General Botany	4
FCH150	General Chemistry Lec I	3
FCH151	General Chemistry Lab I	1
APM105	Survey of Calculus I	4
CLL190	Writing and the Environment	3
EFB132	Orientation Seminar: EFB	1
<b>Total Credits</b>		<b>16</b>

**Spring**

EFB285	Principles of Zoology	4
FCH152	General Chemistry Lec II	3
FCH153	General Chemistry Lab II	1
	Elective	6
<b>Total Credits</b>		<b>14</b>

**Summer**

EFB202	Ecol Monitoring & Bio Assessment	3
	Field Experience Elective	3
<b>Total Credits</b>		<b>6</b>

**Sophomore year**

**Fall**

PHY101	General Physics I	4
EFB215	Interpreting Science through Art	3
EFB320	General Ecology	4
	Elective	5
<b>Total Credits</b>		<b>16</b>

**Spring**

CLL290	Writing, Humanities & Environ	3
EFB120	Global Environment	3
	Elective	9
<b>Total Credits</b>		<b>15</b>

**Junior year**

**Fall**

EFB416	Introduction to Env. Interpretation	3
EFB307	Principles of Genetics	3
EFB308	Principles of Genetics Laboratory	1
	Elective	7
<b>Total Credits</b>		<b>14</b>

**Spring**

APM391	Introduction to Probability & Statistics	3
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[Full Screen](#)

[Close Full Screen](#)

### CORE COURSE REQUIREMENTS (total 69 credit hours for freshman entrants, 65 for transfer students)

	Offered	Credits	ID	Credits	College	Semester	Grade	Type
CLL190	Writing and the Environment	F	3	CLL190	3	FA05		IP
CLL290	Writing, Humanities & Environ	S	3		0			
EFB132	Orientation Seminar: EFB [1]	F	1	EFB132	1	FA05		IP
EFB120	Global Environment	S	3		0			
EFB202	Ecol Monitoring & Bio Assessment	CLBS	3		0			
EFB215	Interpreting Science through Art	F	3		0			
EFB226	General Botany	F	4	EFB226	4	FA05		IP
EFB285	Principles of Zoology	S	4		0			
EFB307	Principles of Genetics	F	3		0			
EFB308	Principles of Genetics Laboratory	F	1		0			
EFB311	Population Ecology and Evolution	S	3		0			
EFB320	General Ecology	F	4		0			
EFB404	Nat. Hist. Museums and Mod Science	S	3		0			
EFB405	Literature of Nat. History	S	2		0			
EFB406	Great Naturalist Seminar	F	1		0			
EFB416	Introduction to Env. Interpretation	F	3		0			
EFB420	Internship in Environ. & Forest Biology	F,S	3		0			
FOR372	Fundamentals of Outdoor Recreation	F,S	3		0			
FCH150	General Chemistry Lec I	F	3	FCH150	3	FA05		IP
FCH151	General Chemistry Lab I	F	1	FCH151	1	FA05		IP
FCH152	General Chemistry Lec II	S	3		0			
FCH153	General Chemistry Lab II	S	1		0			
PHY101	General Physics I [2]	F	4		0			
APM105	Survey of Calculus I	F,S	4		0			
APM391	Introduction to Probability & Statistics	F,S	3		0			
		<b>Total Hours</b>		<b>12</b>				

Typical freshman classes are 100-200 level

REQUIRED COURSES

	Offered	Credits	ID	Credits	College	Semester	Grade	Type
American Science		3						
American History		3						
Western Civilization		3						
Other World Civilization		3						

DIRECTED ELECTIVE COURSES (24 credit hours)


	Offered	Credits	ID	Credits	College	Semester	Grade	Type
0								
		<b>Total Hours</b>		<b>0</b>				

[Full Screen](#)

[Close Full Screen](#)

Curriculum Plan Sheet continued on next page

DIRECTED ELECTIVES		<p><b>Your plan sheet will also give you a list of electives that you must take and the courses that fulfill each elective requirement.</b></p> <p><b>These are generally taken your junior and senior years.</b></p>
A. Conservation Biology	NOT YET MET	
B. Advanced Communication	NOT YET MET	
C. Advanced Interpretation	NOT YET MET	
D. Organismal Diversity		
1. Diversity of Microorganisms	NOT YET MET	
2. Diversity of Plants	NOT YET MET	
3. Diversity of Invertebrate Animals	NOT YET MET	
4. Diversity of Vertebrate Animals	NOT YET MET	
E. Field Experience Electives (3 cr.)	NOT YET MET	
<b>DIRECTED ELECTIVES</b> <b>A. Conservation Biology</b> At least 3 credit hours must be in the subject area of advanced conservation biology. It may vary slightly from year to year. EFB390 Wildlife Ecology & Management (4 cr.) S EFB413 Intro to Conservation Biology (4 cr.) S  <b>B. Advanced Communication</b> At least 3 credit hours must be in the subject area of advanced communication. Allowable courses are listed below. It may vary slightly from year to year. CLL405 Writing for Science Professional (3 cr.) F,S LSA300 Computer Graphics for Design Communications (3 cr.) F,S  <b>C. Advanced Interpretation</b> At least 3 credit hours must be in the subject area of advanced interpretation. Allowable courses are listed below. It may vary slightly from year to year. EFB417 Perspectives of Interpretive Design (3 cr.) S EFB521 Principles of Interpretive Programming (3 cr.) S  <b>D. Organismal Diversity</b> To encourage breadth in organism-level biology, students must complete 12 credit hours including at least one course from each of the four groups listed in the catalog (a course from each of the groups is strongly recommended).  <b>1. Diversity of Microorganisms</b> EFB303 Introductory Environmental Microbiology (4 cr.) F EFB340 Forest and Shade Tree Pathology (3 cr.) S EFB342 Fungal Diversity and Ecology (3 cr.) CLBS EFB440 Mycology (3 cr.) F EFB442 Field Mycology (3 cr.) CLBS EFB443 Plant Virology (3 cr.) S		



## 1. Picking Your Classes

- Print off a *current* copy of your Curriculum Plan Sheet
  - Use it pick your classes
  - Use it to make sure you meet all degree requirements
- Refer to the Registrar's Webpage or MySlice for the most up-to-date list of class times
- Map out each class on a pre-planning grid



SUNY-ESF, SUNY College of Environmental Science and Forestry - Windows Internet Explorer

http://www.esf.edu/registrar/schedspring.htm

**SUNY-ESF**  
HOME | GATEWAYS | ACADEMICS | ADMISSION | DIRECTORIES | SITE INDEX

## Registrar

HOME > REGISTRAR

**Registrar Home**

**Student Information:**

- MyESF Student
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- Spring 2008 ESF Schedule of Classes

**SU Schedule of Classes**  
(Click on 'Class Search' under 'University Resources')

**Online Registration—My Slice of SU**

**ESF Faculty Services**  
(Login required)

**Staff & Office Hours**

SEARCH:

### Schedule of Classes Spring Semester 2008

Go to department: **APM, BPE, BTC, CLL, CMN, EFB, ENS, ERE, ESC, ESF, EST, FCH, FEG, FOR, FTC, LSA, PSE, WPE**

-----  
**APM - Applied Mathematics**  
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APM104	COLLEGE ALGEBRA & PRECALCULUS					
3	Sec 01 COLLEGE ALGEBRA & PRECALCULUS	TuTh	11:00 - 12:20	BRAY 321	LA VIE	
APM105	SURVEY OF CALC & APPL I					
4	Sec 01 SURVEY OF CALC & APPL I	TuTh	3:30 - 4:50	WALTER 211	LA VIE	
		F	11:40 - 12:35	BRAY 313		
4	Sec 02 SURVEY OF CALC & APPL I	TuTh	6:30 - 8:30	MARSH 209	LA VIE	
APM106	SURVEY OF CALC & APPL II					
4	Sec 01 SURVEY OF CALC & APPL II	TuTh	12:30 - 1:50	BRAY 313	ABDEL-AZIZ	
		M	10:35 - 11:30	BRAY 313		
4	Sec 02 SURVEY OF CALC & APPL II	TuTh	3:30 - 4:50	MARSH 212	ABDEL-AZIZ	
		M	11:40 - 12:35	BRAY 313		
4	Sec 03 SURVEY OF CALC & APPL II	TuTh	6:30 - 8:30	MARSH 212	ABDEL-AZIZ	
APM153	COMP METH/ENGR & PHYS SCI					
3	Sec 01 COMP METH/ENGR & PHYS SCI					

MySlice Login - Windows Internet Explorer

https://myslice.syr.edu/EP89PROD/syr\_signon.html

MY SLICE - of SYRACUSE UNIVERSITY

SU Home | Comments | Help

**To find class times for SU Courses go to myslice.syr.edu and click on class search**

**MySlice Announcements**

**MySlice System Availability**  
Click [here](#) for system availability and downtime announcements.

**MySlice Help**  
Click [here](#) for help on using MySlice.

**MySlice Browsers**  
The recommended Web browser to access MySlice is Microsoft Internet Explorer 6.0 and above on Microsoft Windows or a Macintosh computer running OS X.3 and Microsoft Internet Explorer 5.2 and above. Using other browsers may cause the system to not work as designed and may result in difficulties. You may need to [clear your browser cache](#).

**MySlice Login**

Login to MySlice using your **NetID** (ie *sjohnson*) and password.

NetID:

Password:

To protect your personal information, be sure to close your web browser when you are done accessing services that require authentication.

[Need Login Help?](#)

**University Resources**

[Course Catalog / Class Search](#)

[Class Search](#)

[Course Catalog - Graduate](#)

[Course Catalog - Undergraduate](#)

**Privacy Statement**

This computer system is owned by Syracuse University. It may be accessed and used only by persons who have been authorized by Syracuse University. Any access or use by an unauthorized person, and any access or use by an authorized person exceeding his/her authorization including, but not limited to, unauthorized copying, reproduction, or duplication, are prohibited. Any prohibited access or use of this computer system may be a violation of the New York State Penal Law, and violators of the Law may be prosecuted.

View Schedule of Classes - Windows Internet Explorer

https://myslice.syr.edu/psp/EP89PROD/EMPLOYEE/SA/e?url=https%3a%2f%2fhrsaprod.syr.edu%2fserverts%2fclck

View Schedule of Classes

MY SLICE - of SYRACUSE UNIVERSITY

Home Logout

Class Search

Advanced Class Search

Institution: SU Syracuse University  
 Term: 1072 Spring 2007

A basic understanding of SU's course structure is helpful in defining your search. See the 'Guide to Reading Course Descriptions' found in the Course Catalog-Graduate and Course Catalog-Undergraduate links of MySlice Applications by selecting 'Home' above.

Subject: PHY Physics  
 Catalog Number: 101 Exact Match  
 Open Classes Only

Course ID: Class Number:

Description:

Course Component:

Mode of Instruction:

Course Career:

Session:

Campus:

View Schedule of Classes - Windows Internet Explorer

https://myslice.syr.edu/psp/EP89PROD/EMPLOYEE/SA/e?url=https%3a%2f%2fhrsaprod.syr.edu%2fserverts%2fclck

View Schedule of Classes

MY SLICE - of SYRACUSE UNIVERSITY

Home Logout

Academic Institution: SU Syracuse University  
 Term: 1072 Spring 2007

Advanced Search

Status: A class may be closed if students are on the wait list.  
 Enrollment restrictions may apply to open classes.

Return to Select Institution and Term

Class Sections Find 1-8 of 8

Class Nbr	Subject	Catlg Nbr	Sect	Description	Units	Comp	Status	Avail	Wait	
32109	PHY	102	M001	Major Concepts of Physics II	0	SEC	Open	65	0	
Session: Regular										
Time: 8:00AM		9:20AM		MW	Room: Physics Bu STOLK	Dates: 01/17/2007 - 04/30/2007		Instructor: Movileanu,Liviu		
34383	PHY	102	M002	Major Concepts of Physics II	4	LAB	Open	1	0	
Session: Regular										
Time: 11:00AM		1:00PM		Tu	Room: Physics Bu 110	Dates: 01/16/2007 - 05/01/2007		Instructor: Srinivasan,Ganesh		

Class Nbr 32110

Indicates the class number you will type in when you register. The lecture section will automatically be added.

Many SU courses have a lecture day and time and a different lab and/or discussion day a time. Look under "Comp" for a description. You must be available and register for both.

Lecture Time  
 ↑  
 Must Register for Both  
 ↓  
 Lab Time

**Pre-Plan Your Schedule**

Available at <http://www.esf.edu/registrar/preplan.pdf>

MWF	8:25-9:20	9:30-10:25	10:35-11:30	11:40-12:35	12:45-1:40	1:50-2:45	2:55-3:50	4:00-4:55
M	<div style="border: 1px solid black; padding: 5px;">           Once you find your class times, map out each class on the pre-planning grid to be sure you don't schedule two classes during the same time.         </div>				Chem	Chemistry Lab ----->		
W					Chem			
F								Chem
T-TH	8:00-9:20	9:30-10:50	11:00-12:20	12:30-1:50	2:00-3:20	3:30-4:50	5:00-6:20	
T	Zoology			Zoology Lab				<div style="border: 1px solid black; padding: 5px;">           For classes with multiple sections, have backup sections in the event your first choice is full when you register         </div>
TH	Zoology			Zoology Lab Backup				

## General Guidelines to Picking Classes

- Use your Curriculum Plan Sheet
- Take year long courses consecutively
  - Ex. APM 105 in Fall, APM 106 in Spring
- Have backups for lab times, course, etc. in the event you don't get into the course/time you wanted
- Complete General Education Requirements early
- Undeclared/changing majors? Pick a major before you register so you can begin fulfilling your new degree's requirements

SUNY-ESF, SUNY College of Environmental Science and Forestry - Windows Internet Explorer

http://www.esf.edu/registrar/genedcourses.htm

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SEARCH:

**State University of New York General Education Requirement**  
**College of Environmental Science and Forestry**

The following list of courses indicates those approved to meet SUNY general education requirements. Since all ESF students are required to complete at least one approved course in mathematics, natural sciences, and basic communications as part of their major requirements, no courses are listed. Note that some programs limit which courses can be taken to meet a specific general education requirement. Students should consult the College Catalog, or their advisor for more information.

**Mathematics**

- Met through curricular requirements

**Natural Sciences**

- Met through curricular requirements

**Humanities**

- Met through curricular requirements

**Basic Communication**

- Met through curricular requirements

**Social Sciences**

- EFB 120—The Global Environment and the Evolution of Human Society
- EST 221—Introduction to American Government
- EST 366—Attitudes, Values and the Environment
- EST 390—Social Processes and the Environment
- FOR 202—Introduction to Sociology
- FOR 207—Introduction to Economics

What course fulfills my general education?

## General Guidelines to Picking Classes

- You can take courses at SU but only if the course or an equivalent course **is not** taught at ESF
- Plan ahead for courses that have prerequisites
- By Junior year, pay careful attention to when courses are offered so that you can graduate on time. Map out the future semesters.
  - Courses offered only in odd or even years
  - Courses offered only in the Fall or Spring semester



## General Guidelines to Picking Classes

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- Will you be able to handle the workload?
  - Find out as much as you can about a course ahead of time
    - Talk to the Professor or other students
    - Look at a course webpage or online syllabus
  - Credits tell one story; number of class hours a week tell a different story
    - 1 or 2 labs a week – Typical
    - 3 labs a week – doable but tough
    - More than 3 labs a week – don't even try!



## 2. The Registration Form

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- Available outside the Registrar's Office
- Fill out as much as you can before seeing your advisor
- Once you and your advisor sign it, turn it into the Registrar's Office to remove your Advising Hold

SUNY ESF REGISTRATION FORM								
Student ID 123-45-6789			Last Name Fox			First Name Steve		
[REDACTED]			Program of Study Environmental Biology			For what term and year are you registering? Spring 2008		
Class Number	Dept Prefix	Course Number	Section Number	Course Title	Credit Hours	Audit	A=Add D=Drop	Instructor Signature
32795	EFB	285	1	Zoology	4		A	
I expect to graduate in (circle one) <u>MAY</u> AUG DEC <u>2011</u>					Total Hours <u>4</u>		Year	
Student Signature			Advisor / Major Professor			Date		

REGISTRAR COPY

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http://www.esf.edu/registrar/schedfall.htm

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**ESF Faculty Services**  
(Login required)

**Staff & Office Hours**

**Registrar**

HOME > REGISTRAR

Where do I find the class number and number of credits?

**Schedule of Classes**  
**Fall Semester 2007**

Go to department: **APM, BPE, BTC, CLL, CMN, EFB, ENS, ERE, ESC, ESF, EST, FCH, FEG, FOR, FTC, LSA, PSE, WPE**

-----  
**APM - Applied Mathematics**  
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APM104	COLLEGE ALGEBRA & PRECALCULUS					
3	Sec 01 COLLEGE ALGEBRA & PRECALCULUS (#11484)	TuTh	9:30 - 10:50	MARSH 212	LA VIE	Class Number
3	Sec 02 COLLEGE ALGEBRA & PRECALCULUS (#11483)	TuTh	6:30 - 7:50	MARSH 319	LA VIE	
APM105	SURVEY OF CALC & APPL I					
4	Sec 01 SURVEY OF CALC & APPL I (#10002)	TuTh	12:30 - 1:50	BRAY 321	ABDEL-AZIZ	
	M	10:35 - 11:30	WALTER 211			
4	Sec 02 SURVEY OF CALC & APPL I (#10003)	TuTh	12:30 - 1:50	BRAY 318	LA VIE	
	F	10:35 - 11:30	WALTER 211			
4	Sec 03 SURVEY OF CALC & APPL I (#10004)	TuTh	9:30 - 4:50	MARSH 212	ABDEL-AZIZ	
	M	12:45 - 1:40	WALTER 211			
4	Sec 04 SURVEY OF CALC & APPL I (#11138)	TuTh	9:30 - 4:50	BRAY 313	LA VIE	
	F	12:45 - 1:40	WALTER 211			
4	Sec 05 SURVEY OF CALC & APPL I (#11139)	TuTh	6:30 - 8:30	BRAY 321	STAFF	

**Credits** GO



## Your Advisor's Role

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### Your advisor:

- Assists and approves all courses you take in order to develop an academic plan that satisfies degree requirements
- Approves all courses you add or drop in a given term
- Guides you in the petition process
- Helps you explore your interests, abilities, and goals
- Is knowledgeable about graduate and career opportunities in your field.
- Will refer you to appropriate support services



## Your Advisor

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- You should meet regularly and get to know your advisor!
  - Not just during advising week
  - S/he is a source of assistance
- Can help with:
  - Finding Internships and Jobs
  - Finding a Graduate School
  - Writing a Letter of Recommendation
  - Being a Reference
- Can not make decisions for you
- You can change advisors



### 3. Meeting with your Advisor

- You must meet with your advisor before registering for classes.
- Find out how your advisor runs Advising Week. Each advisor has a different process.
- Come prepared to your meeting:
  - Have a list of courses you are going to take
  - Discuss your course choices
  - Have a list of questions prepared
  - Ask for recommendations or alternative courses
  - Bring a Registration Form to get signed
  - Discuss your career plans
  - Use this time to ask about internships, summer jobs, etc.



### 4. The MySlice System

- The official registration site.
- Once you turn in your Registration Form, you must physically register online for the courses you want to take. You are not locked in or registered for the courses that you put on your Registration Form until you do it online.
- Check Now For:
  - Registration Holds (Prevent you from registering)
  - Your Registration Appointment Time



MySlice Login - Windows Internet Explorer

https://myslice.syr.edu/EP89PROD/syr\_signon.html

MY SLICE - of SYRACUSE

SU Home Comments Help

To register for classes and to check for holds, login using your SU NetID and MyMail Password

**MySlice Announcements**

**MySlice System Availability**  
Click [here](#) for system availability and downtime announcements.

**MySlice Help**  
Click [here](#) for help on using MySlice.

**MySlice Browsers**  
The recommended Web browser to access MySlice is Microsoft Internet Explorer 6.0 and above on Microsoft Windows or a Macintosh computer running OS X.3 and Microsoft Internet Explorer 5.2 and above. Using other browsers may cause the system to not work as designed and may result in difficulties. You may need to [clear your browser cache](#).

**MySlice Login**

Login to MySlice using your **NetID** (ie *sjohnson*) and password.

NetID:

Password:

Login

To protect your personal information, be sure to close your web browser when you are done accessing services that require authentication.

[Need Login Help?](#)

**University Resources**

[Course Catalog / Class Search](#)  
[Class Search](#)  
[Course Catalog - Graduate](#)  
[Course Catalog - Undergraduate](#)

**Privacy Statement**

This computer system is owned by Syracuse University. It may be accessed and used only by persons who have been authorized by Syracuse University. Any access or use by an unauthorized person, and any access or use by an authorized person exceeding his/her authorization including, but not limited to, unauthorized copying, reproduction, or duplication, are prohibited. Any prohibited access or use of this computer system may be a violation of the New York State Penal Law, and violators of the Law may be prosecuted.

Syracuse University - MySlice - Windows Internet Explorer

https://myslice.syr.edu/psp/EP89PROD/EMPLOYEE/EMPL/h?tab=DEFAULT

MY SLICE - of SYRACUSE UNIVERSITY

Home Logout Help

My Slice **New Tab 1** **New Tab 2**

Personalize [Content](#) [Layout](#)

**MySlice Applications**

**Academic Applications**  
Links to different academic applications.

- MyMail
- Blackboard @ SU
- Blackboard @ Whitman
- Blackboard @ UC
- WebCT @ School of IST
- OrangeMail

**Course Catalog & Class Search**  
Syracuse Course Catalog and Class Search Links.

- Class Search
- Course Catalog - Graduate
- Course Catalog - Undergrad

**University Information**

**MyMail**  
MyMail - If you are looking to access MyMail, please use the link in the MySlice Applications page to go to mymail.syr.edu

**Vice Chancellor & Provost's Committee on Academic Integrity (VPCAI)**  
The VPCAI has published a report focusing on academic integrity expectations for faculty, instructors, staff, and administrators, as well as students. Please click [HERE](#) to view the VPCAI current and previous reports and recommendations.

**Complaint Hotline**  
Members of the University community can click [HERE](#) to report complaints involving business financial matters to the office of Audit and Management Advisory Services. Reports may be submitted anonymously.

**Holds**

**Your Holds**

Hold Item	Department
Advising Required	ESF

**Student Services**

**Enrollment**

- View Enrollment Appointment
- Class Search
- Enroll in a Class
- View My Class Schedule
- View My Weekly Class Schedule

**Finances**  
This area will allow you to use various financial self service functions.

- View Student Account
- View Holds

**Share My Access**  
This area will allow you to share 'pieces' of your access with

To view your enrollment appointment

# Your Enrollment Appointment

- Gives the time when *you* can register for classes
  - Each person has a different starting time
  - Cannot register for classes before this time
  - Must register for classes between your starting time and by 11:59pm November 16

Session:	1 - Regular Academic Session	Appointment Nbr:	4038
Start Date/Time:	08/09/2007 - 8:30AM	End Date/Time:	08/17/2007 - 11:59PM
	For the Term	For this Session	For this Appointment
Units Limits			
Maximum	19.00	19.00	99.00
No GPA Units	19.00	19.00	99.00
Audit Units	19.00	19.00	99.00
Waitlist Units	19.00	19.00	99.00

# 5. Registering for Classes

MY SLICE - of SYRACUSE UNIVERSITY

Home Logout Help

My Links Select One:

My Slice New Tab 1 New Tab 2

Personalize Content Layout

**MySlice Applications**

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Links to different academic applications.

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**Holds**

Your Holds

Hold Item	Department
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Finances

This area will allow you to use various financial self service functions.

- View Student Account
- View Holds
- Purchase SUPercard FOOD / PLUS

**University Resources**

Schedules and Calendars

- Holiday Schedule
- Payroll Calendar

Forms and Procedures

- HR Forms
- BFAS Forms

Other Links

- Complaint Hotline
- Benefits

**University Information**

MyMail

Have you switched to MyMail, SU's new stude mail system? Check it out at <https://my@mail.syr.edu> or view a demo at <http://its.syr.edu/email/mym>

Vice Chancellor & Provost's Committee on Academic Integrity (VPCAI)

The VPCAI has published a draft report focusi academic integrity expectations for faculty.

Choose "Enroll in a Class"

Enroll in a Class - Windows Internet Explorer

https://myslice.syr.edu/psp/EP89PROD/EMPLOYEE/SA/e?url=https%3a%2f%2fhrsaprod.syr.edu%2fservelets%2fclck

Enroll in a Class

MY SLICE - of SYRACUSE UNIVERSITY

Home Logout Hel

My Slice New Tab 1 New Tab 2

My Links Select One

Type in the Class Numbers from your Registration Form. The Course Name and Section Number should appear. Be sure it's correct! Then Submit.

Submit

Class Nbr	Subject / Catalog#	Section	Units	Grading Option	Overrd Time Conflict?	Add Status
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>

Add Another Class

Go to: [View My Schedule](#)

If you don't know the class number, click the magnifying glass to search for the class.

Submit

[Return to Term Search](#)

Enroll in a Class - Windows Internet Explorer

https://myslice.syr.edu/psp/EP89PROD/EMPLOYEE/SA/e?url=https%3a%2f%2fhrsaprod.syr.edu%2fservelets%2fclck

Enroll in a Class

MY SLICE - of SYRACUSE UNIVERSITY

Home Logout Hel

My Slice New Tab 1

My Links Select One

After submitting, the "Add Status" will appear.

Success = Class was added.

Errors = you have a problem. Click the error button to see what the error was. Common errors are the class is full or you have a time conflict.

Class Nbr	Subject / Catalog#	Section	Units	Grading Option	Time Conflict?	Add Status
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	0.00	<input type="text"/>	<input type="checkbox"/>	Pending <input type="button" value="Delete"/>

Add Another Class

Go to: [View My Schedule](#) [Drop / Update Classes](#) [Swap Classes](#)

Submit

[Return to Term Search](#)

View Schedule of Classes - Windows Internet Explorer

https://myslice.syr.edu/psp/EP89PROD/EMPLOYEE/SA/e?url=https%3a%2f%2fhrsaprod.syr.edu%2fservlets%2fclck

View Schedule of Classes

MY SLICE - of SYRACUSE UNIVERSITY

Home Logout

Class Search

Advanced Class Search

Institution: SU Syracuse University  
 Term: 1072 Spring 2007

A basic understanding of SU's course structure is helpful in defining your search. See the 'Guide to Reading Course Descriptions' found in the Course Catalog-Graduate and Course Catalog-Undergraduate links of MySlice Applications by selecting 'Home' above.

Subject: PHY Physics  
 Catalog Number: 101 Exact Match  
 Open Classes Only  
 Course ID: Class Number:  
 Description:  
 Course Component:  
 Mode of Instruction:  
 Course Career:  
 Session:  
 Campus:

To see if a class is "Open" or "Full", uncheck this box when you search for the class

View Schedule of Classes - Windows Internet Explorer

https://myslice.syr.edu/psp/EP89PROD/EMPLOYEE/SA/e?url=https%3a%2f%2fhrsaprod.syr.edu%2fservlets%2fclck

View Schedule of Classes

MY SLICE - of SYRACUSE UNIVERSITY

Home Logout

My Slice New Tab 1 New Tab 2

Class Sections

Class Nbr	Subject	Catlg Nbr	Sect	Description	Units	Comp	Status	Avail	Wait
★ 10015	EFB	226	M001	General Botany	4	SEC	Open	1	0
Session: Regular									
Time: 12:45PM 1:40PM MWF				Room: Marshall H AUD	Dates: 08/27/2007 - 12/07/2007				
				Room: Illick Hal 414	Dates: 08/27/2007 - 12/07/2007				
					Instructor: Hughes, Monica B				
Time: 1:50PM 4:50PM M					Instructor: Staff				
★ 10016	EFB	226	M002	General Botany	4	SEC	Closed	0	0
Session: Regular									
Time: 12:45PM 1:40PM MWF				Room: Marshall H AUD	Dates: 08/27/2007 - 12/07/2007				
				Room: Illick Hal 414	Dates: 08/27/2007 - 12/07/2007				
					Instructor: Hughes, Monica B				
Time: 12:30PM 3:20PM Tu					Instructor: Staff				
★ 10017	EFB	226	M003	General Botany	4	SEC	Open	1	0
Session: Regular									

Indicates number of seats left.



## 5. Registering for Classes

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- Class status can change instantaneously
- If changing classes or sections, always add the new class before dropping the class you are trying to drop.
- Use the SWAP button to change classes or sections.



## Don't Let the Registrar Drop Your Classes!

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- All courses that you register for must be approved by your advisor and a Registration Form must be submitted.
- If you registrar for a **different section number** you don't need to submit a new Registration Form.
- If you registrar for a **different class** you must submit a new Registration Form showing this change. Register for the class while they're still seats left and turn in the Registration Form as soon as you can.

# 6. Verify Your Schedule

MY SLICE of SYRACUSE UNIVERSITY

Home Logout Help

My Slice New Tab 1 New Tab 2

MyLinks Select One:

Personalize Content Layout

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This area will allow you to use various financial self service functions.

- View Student Account
- View Holds
- Purchase Supercard FOOD / PLUS

To print your schedule, click "View My Class Schedule" or "View My Weekly Schedule"

View My Class Schedule - Windows Internet Explorer

https://myslice.syr.edu/psp/EP09PROD/EMPLOYEE/SA/e?url=https%3a%2f%2fhrsaprod.syr.edu%2fservlets%2fclck

View My Class Schedule

MY SLICE of SYRACUSE UNIVERSITY

Home Logout Help

My Slice New Tab 1 New Tab 2

MyLinks Select One:

Class Schedule Filter Options

Show Enrolled Classes  Show Waitlisted Classes  Show Dropped Classes Refresh Class Schedule

Course	Section	Component	Description	Course Attribute	Grading Option	Units	Status
<a href="#">CLL 498</a> Clis#: 32582	M003	Section	Independent Study		A-F with plus/minus starting Fall 1987	2.00	Enrolled
	1:00AM	1:00AM	Schedule: TBA		Location: TBA		01/16/2007 - 05/01/2007
	Instructor:		Debaise,Janine Marie				
<a href="#">EFB 340</a> Clis#: 32593	M001	Section	Forest/Shade Tree Path		A-F with plus/minus starting Fall 1987	3.00	Enrolled
	12:30PM	1:25PM	Tues,Thurs		Illick Hall 005		01/16/2007 - 05/01/2007
	Instructor:		Dulmer,Kristopher M.				
	1:50PM	4:50PM	Mon		Illick Hall 306		01/22/2007 - 04/30/2007
	Instructor:		Dulmer,Kristopher M.				
<a href="#">EED 443</a>							

# Congratulations! You Have Completed Spring Registration!



## 6 Easy Steps to Registration

1. Picking Your Classes
2. The Registration Form
3. Meeting with your Advisor
4. The MySlice System
5. Registering for Classes
6. Verifying Your Schedule

Registration Problems? Go to 111 Bray  
or [www.esf.edu/registrar](http://www.esf.edu/registrar)



## Questions?

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- Advising Week is October 29 to November 6
- Spring Registration begins November 7 through November 16
- Must register by 11:59pm November 16
- Changes can be made between November 17 to December 14