

## STUDENT EXCHANGE AGREEMENT

between

STATE UNIVERSITY OF NEW YORK  
COLLEGE OF ENVIRONMENTAL SCIENCE AND FORESTRY (SUNY ESF)

and

THE ROYAL VETERINARY AND AGRICULTURAL UNIVERSITY (KVL)

### Background

SUNY ESF and KVL ("The parties") desire to enrich their respective teaching and research programs and to strengthen and expand the mutual contacts between both Universities. In order to achieve these goals the parties wish to implement the exchange of undergraduate students between both Universities. This Agreement establishes the terms and conditions for the exchange of students within the following academic fields or disciplines:

For ESF: Landscape Architecture, Environmental Studies, Forestry

For KVL: Landscape Architecture, Forestry, Landscape Management

1. **Definitions** - The terms "Host University" and "Home University" have the following meanings:
  - a. Host University – the university accepting the exchanged students.
  - b. Home University – the university providing the exchanged students.
2. **Period of Agreement** – This Agreement becomes effective on the date of the last signature and will continue in effect until terminated by the parties. Official review of the Agreement will take place three years after the date executed.
3. **Initiation of Exchange** – The respective departments, schools, or disciplines of the parties will initiate each exchange.
4. **Period of Exchange** – Each exchange is for one academic year or one academic semester. At the end of the academic exchange students may secure employment providing they meet the legal criteria of the host country.
5. **Implementation of Exchange** -
  - a. **Exchange Ratio:** The parties will exchange students on a one-to-one equal exchange basis. The parties will agree on the number of equal exchanges by April 1 for academic year and fall semester students and October 15 for spring semester students. If an unequal exchange ratio occurs in any year, a balance will be achieved over the following two-year period.

b. Responsibilities of the Home University are as follows:

1. to maintain its own students registered at the Home University during the program;
2. to recruit, select, and administer pre-program orientation of student participants;
3. to forward the applications of selected participant to the Host University for final approval;
4. to provide the Host University details of essential courses within its students' curricular plan;
5. to advise the Host University of any circumstances that may affect the student's year abroad (e.g. known medical problems); and
6. to advise its students about academic and cultural expectations at the Host University

c. Responsibilities of the Host University are as follows:

1. to accept students recommended by the Home University;
2. to provide orientation for the incoming students;
3. to endeavor to ensure that students are admitted to courses regarded as essential;
4. to provide academic and other advisory services for incoming students;
5. to assist the incoming student participants in securing housing;
6. to inform the incoming student of health insurance requirements and availability; and
7. to provide the Home University a final transcript describing the student's academic performance.

d. Responsibilities of the student are as follows:

1. after one semester or one academic year of study, to return to the Home University unless both universities approve an extended stay;
2. to pay the tuition and fees of his/her Home University to his/her Home University prior to participating in the program;
3. to pay room and board costs at the Host University;
4. to secure necessary health insurance and to pay medical costs;
5. to pay for books, living expenses and any other costs; and
6. to pay the cost of transportation to and from the Host University

e. Students are subject to the academic rules and discipline of the Host University.

6. **Designated Administrative Officials** – The administrative officials authorized to endorse exchanges in accordance with the provisions of Article 5 are:

For ESF:                      Robert Frey, Dean  
Instruction and Graduate Studies

For KVL:                      Marianne Reisby Aaro-Hansen  
International Relations Officer  
International Office

7. **Termination** – Either party may terminate this Agreement by providing the other written notice of its intent to terminate. The terminating party will give notice at least one year prior to the effective

date of the termination. Termination will not affect exchanges in effect prior to the effective date of the termination.

- 8. **Nondiscrimination** – The parties agree that no person is excluded from participation under the terms of this Agreement on the grounds of race, color, national origin, sex, or creed.
- 9. **Modification** – The parties may change or modify the terms of this Agreement only by written amendment signed by the parties.

SUNY College of Environmental Science and Forestry

The Royal Veterinary and Agricultural University

Cornelius B. Murphy 8/20/02  
 Cornelius B. Murphy Date  
 President

Jens Dragsted 9/5/02  
 Jens Dragsted Date  
 Head of Department

Richard S. Hawks 8/21/02  
 Richard S. Hawks Date  
 Chair  
 Faculty of Landscape Architecture

Per Holten-Andersen 9/1/02  
 Per Holten-Andersen Date  
 Rector