

ESF in the High School: 2019-2020

Registration for the *ESF in the High School* Program

- **Registration Process:** Online registration information and instructions are provided to students at their high school the first week of classes. High school course instructors will provide the necessary materials, as well as the contact information for Maura H. Stefl, Office of Experiential Learning and Outreach regarding any registration questions or concerns (see ESF Outreach Contact below).
- **Registration Confirmation:** A confirmation email will be sent automatically to the email provided on the online registration
- **Registration Fee Payment:** Visa or MasterCard payments only are accepted via the online registration process. Fee payment by check may also be indicated at the time of registration. "Check payable to" information and mailing instructions are provided to the registrant on the online registration.

Registration / Fee Deadlines

- The last date for fall semester in the academic year 2019-2020 *ESF in the High School* course registrations will be accepted is **October 15, 2019**. For spring only courses, the last day to register is **April 15, 2020**.
- A **Late Fee of \$15.00** will be applied to all registrations with a fee due on **November 16, 2019**. For spring only courses, **March 16, 2020**.
- Registering for an ESF in the HS course incurs financial obligation to SUNY ESF and New York State. Failure to pay this fee will result in the student being placed on financial hold; students on financial hold will not be issued a SUNY ESF transcript.

Withdrawal from a course(s)

If a student chooses to withdraw from an ESF in the High School course, the student must **submit a dated written notification** to his/her teacher immediately. The teacher will notify ESF Outreach.

- Withdrawal/Fee refundable: Students are eligible for a full refund of the course fee **through November 1, 2019 or April 1, 2020 for spring only courses**. The SUNY ESF Registrar will designate that record as withdrawn (W).
- Withdrawal/Fee NOT refundable: Students who **withdraw after November 1, 2019** will NOT receive a course fee refund and will receive the Registrar designation of withdrawn passing (WP) or withdrawn failing (WF), depending on their course grade at the time of withdrawal. The date for spring only classes in **April 1, 2020**.

Benefits of Enrollment in the *ESF in the High School* Program

- **Credits and grades earned:** recorded as part of each student's permanent college academic record, which can be transferred to other colleges and universities throughout the U.S. Official Transcripts that indicate the courses completed are college-level courses with college credit, are available through the ESF Registrar's office. While acceptance at other colleges and universities is not and cannot be guaranteed, credits earned with grades of C or higher typically can be applied to undergraduate degree requirements at many colleges and universities.
- **Taking dual enrollment courses can be a money saving endeavor.** Taking these courses is also a means to develop a student's academic prowess, prepare them for college and create a college prep portfolio.
- **Freshman admission to ESF is highly selective.** The college views high grades earned in an ESFHS course as an indicator of the student's ability to succeed in ESF's rigorous academic programs.

ESF Outreach Contact

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