

ESF Science Corps/ESF SCIENCE  
Jacob O'Connell, Coordinator  
Office: 217 Baker  
Phone: 315-470-4705  
E-mail: joconnell@esf.edu



Dear Applicant:

Thank you for your interest in the ESF Science Corps/ESF SCIENCE Pre-Collegiate Summer programs! We are happy to continue this long standing summer program opportunity for ESF Students and for the members of our local community. The program provides roughly 5 weeks of a week-long summer day program to students in and around Syracuse, NY grades 5-12. (The program runs for approximately 8 weeks from June—August). Along with creating the summer programming, you will serve as front-line role models for students whose academic and career plans are emerging. With that being said, it is imperative that all applicants understand that they are to be responsible, professional and possess the ability to communicate with people of all ages, varying academic abilities and diverse backgrounds.

This position runs from Early June through Mid-August with a week off around the Fourth of July. There may be additional opportunities for students with more limited availability, feel free to apply even if you have a short term existing commitment (i.e. Cranberry Lake)

In order to apply for this position, you must complete the enclosed application.

- Documents that must be included with the completed application are:
  - **Resume**
  - **Statement of Purpose** (describing why you are interested in participating in this program; explain how your skills and experiences will enhance the objectives of this program.)
  - **Two reference forms**

For optimal consideration please complete applications and return to 217 Baker by April 20, 2019. Should you have any questions, contact me by phone at 315-470-4705 or e-mail at joconnell@esf.edu.

Regards,

Jacob O'Connell  
ESF Science Corps Program Coordinator

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Hire: \_\_\_ Yes \_\_\_ No

### ESF Science Corps/ ESF SCIENCE Application

1) Name: \_\_\_\_\_  
FIRST MIDDLE INITIAL LAST

2) Address: \_\_\_\_\_  
NUMBER & STREET  
\_\_\_\_\_  
CITY STATE ZIP CODE

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

3) Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MONTH DAY YEAR

4) Male \_\_\_\_\_ Female \_\_\_\_\_

5) Race/Ethnicity (*Optional*)

AFRICAN AMERICAN / BLACK	LATINO / HISPANIC
ASIAN / ASIAN AMERICAN	WHITE / CAUCASIAN
NATIVE AMERICAN	OTHER _____

6) In Fall 2019 I will be a \_\_\_\_\_ in \_\_\_\_\_  
CLASS MAJOR

7) List all extracurricular or community activities related to this position:

Years	Position or Title	Responsibilities

8) List relevant employment experiences:

<b>Years</b>	<b>Position or Title</b>	<b>Responsibilities</b>

9) List academic honors and awards:

<b>Years</b>	<b>Honor or Award</b>

List the days and times that you are available for an interview:

Day: \_\_\_\_\_ Times: \_\_\_\_\_

Day: \_\_\_\_\_ Times: \_\_\_\_\_

Day: \_\_\_\_\_ Times: \_\_\_\_\_

**Before turning in your application, make sure you have the following:**

\_\_\_ Resume

\_\_\_ Statement of Purpose (describing why you are interested in participating in this program; explain how your skills and experiences will enhance the objectives of this program.)

\_\_\_ Two reference forms have been given out and/or returned.

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Return completed applications to Jacob O'Connell in 217 Baker Lab ASAP

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 Jacob O'Connell, Coordinator  
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 Phone: 315-470-4705  
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**ESF Science Corps/ESF SCIENCE  
 Applicant Reference**

I \_\_\_\_\_ give permission for \_\_\_\_\_ to complete this reference form.

The above individual is applying to be an Educator with the ESF SCIENCE Pre-collegiate summer program. ESF SCIENCE Educators will plan and implement 5 weeks of a week-long environmental summer day program. Applicants are hired based on their abilities to promote a positive educational experience for children of varying needs, abilities and backgrounds.

**Using your judgment and knowledge of the applicant, please mark the box that best describes the applicant's abilities in the following areas:**

	Below Average	Average	Above Average	Excellent	Outstanding (Top 5%)	No Basis
Intellectual ability						
Sense of responsibility						
Reliability						
Maturity						
Leadership potential						
Takes initiative						
Decision making skills						
Ability to communicate with people of all ages, varying academic abilities and diverse backgrounds						
Ability to resolve conflict						
Patience						
Responds positively to a challenge						
Exudes a pleasant attitude and demeanor						
Demonstrates self-discipline						
Willingness to accept direction, guidance or criticism						

**Please respond to the following questions about the applicant:**  
 (Include separate pages if necessary)

- 1) In what capacity have you come to know the applicant?
  
- 2) The applicant will be working planning an environmental summer camp and working with children to implement the camp. Do you predict the applicant having any problems fulfilling these duties?

3) Please add any additional comments you would like us to know about the applicant.

**Overall Recommendation**

	I highly recommend this applicant for the position and believe he/she is an excellent fit
	I recommend this applicant as a strong fit for the position
	I have reservations about this applicant, though I believe he/she will succeed in the position
	I do not recommend this applicant for the position

I give permission for the ESF SCIENCE Program Coordinator to contact me regarding the above reference:

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

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**Return completed reference form to 217 Baker Lab, return to the applicant in a sealed envelope or mail to:**

Jacob O'Connell, 1 Forestry Drive, 217 Baker , Syracuse, NY 13210

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