ESF Contacts

Alumni Association  
Email: alumni@esf.edu  
Phone: 315-470-6632

Virtual Bookstore for textbook orders  
ESF Bookstore information

Blackboard Syracuse University ITS  
Email: help@syrs.edu  
Phone: 315-443-2677

Bursar  
Email: bursar@esf.edu  
Phone: 315-470-6652

ESF student bills for tuition and fees • Bill payment plans

Computing and Network Services  
Email: HelpDesk@esf.edu  
Phone: 315-470-6861

Assistance with login, email, and account activation/setup

Division of Student Affairs  
Email: studenthelp@esf.edu or studentinvolvement@esf.edu  
Phone: 315-470-6660

Academic Support • Athletics • Career Services  
Community Service • Conduct • EOP • General Student Assistance  
New Student Orientation • Counseling Services • Student Involvement and Leadership

ESF Counseling:  
Phone: 315-470-4716

Office of Financial Aid and Scholarships  
Email: finaid@esf.edu  
Phone: 315-470-6670

Questions and how to apply for financial aid  
Federal Work Study

Office of Undergraduate Admissions  
Email: esfinfo@esf.edu  
Phone: 315-470-6600

Submitting final transcripts • Change of major requests  
(through the first week of classes)

Open Academy  
Email: openacademy@esf.edu  
Phone: 315-470-6817

Online Education, Sustainability Management program

Registrar  
Email: registrar@esf.edu  
Phone: 315-470-6655

Veteran’s educational benefits

June 2021  
059-2012
We are delighted you will be joining us in the Fall, but before you turn on your laptop, here is your first summer assignment.

Personal Information Assignment
Accepted students at ESF will be given access to ESFID systems through the use of an ESFID. Please follow the instructions in the yellow box in the Applicant Portal to set up your ESFID student credentials. To begin this process, start at https://it.esf.edu/newstudent.
Next, activate your SU NetID/SU email by using your nine-digit SUID number at https://netid.syr.edu.
These are needed to access online resources, both on and off campus, and to receive email notifications. You can start this process at the MyESF.esf.edu portal. Once your SU NetID is activated and your ESFID is set up, check your syr.edu email at sumail.syr.edu and your esf.edu email at email.esf.edu. Please Note: Official campus communications are sent via your syr.edu email account in mid-August with details on how to access and complete these courses by Nov. 3, 2021. Please note: Failure to complete these courses will affect your ability to register for Spring 2022 classes.

Course Registration: All new students are pre-registered for the fall semester by their academic department over the summer. You will talk with your advisor, Katherine Lang, Online Education Program Coordinator, e-mail: klang01@esf.edu or phone: 315 470-6818, to finalize your class schedule and registration. Schedule changes require the approval of your academic advisor.

Beginning Mid-Aug. Textbooks: Once you finalize your class schedule, you can find your textbooks online at the ESF Virtual Bookstore. Visit www.esf.edu/bookstore, click on the ‘Textbooks’ link then the ‘ESF Virtual Bookstore’ button. Enter your course schedule for Fall 2021 ESF and ‘Find Books’. Once you locate your textbook information, you can order the textbooks through your choice of a retailer using the 10 or 13 digit ISBN. Please note the ESF Virtual Bookstore can ship direct, but processing times and costs may be significantly higher than other retailers.

Academic Accommodations/Adjustments
Students seeking disability-related accommodations and supports should do so through the Center for Disability Resources at Syracuse University. Visit disabilityresources.syr.edu, click the “Incoming Students” tab and follow the directions. Phone: 315-443-4498.

Mandatory Alcohol & Sexual/Interpersonal Violence Training
Students must complete two online programs designed to promote responsible decision-making in college around alcohol and drugs, sexual/interpersonal violence, and bystander intervention. An email will be sent to your syr.edu email account in mid-August with details on how to access and complete these courses by Nov. 3, 2021. Please note: Failure to complete these courses will affect your ability to register for Spring 2022 classes.

Financial Aid and Billing Assignment
If you applied for financial aid, you will receive an email from the ESF Office of Financial Aid and Scholarships notifying you that your financial award is available online. Follow the link to view and print your award. Accept or decline your award online.

You will receive an email notifying you to access and pay for your ESF bill on MyESF. Instructions and due dates will be posted on MyESF.
ESF has partnered with a company called BankMobile Disbursements to deliver financial aid refunds. Please watch for emails from them. This is NOT SPAM.

Health Insurance Assignment
Due Sept. 30. As a student at ESF, you are eligible to enroll in the college health insurance plan through United Healthcare. The ESF Student Health Insurance Plans offers you:
• Affordable, comprehensive insurance benefits
• This plan is ACA compliant (Affordable Care Act)
• Access to a nationwide network of health care professionals at https://connect.werally.com/partner-login including primary care, specialists, and mental health services.

Annual Rate
Aug. 15, 2021 – Aug. 15, 2022: $2430.00
Spring Semester
Jan. 15, 2022 – Aug. 15, 2022: $1411.00
Part-time students and dependent coverage are also available to all eligible students who enroll in the student health insurance plan. For further details regarding the coverage including cost, benefits, exclusions, reductions or limitations, and the terms under which the policy may be continued in force, please refer to the certificate, available at www.haylor.com/suny-esf.
The Division of Student Affairs is available to assist in this process, but enrollment and payment are done directly through the contracted insurance broker:
Angelica L. Tomasello
College Account Manager
Haylor Freyer & Coon, Inc.
Phone: 315-703-1381
Fax: 315-703-7656
E-Mail: atomasello@haylor.com

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Angelica L. Tomasello
Collegiate Account Manager
Haylor Freyer & Coon, Inc.
Phone: 315-703-1381
Phone Toll-Free: 866-535-0456
Fax: 315-703-7656
E-Mail: atomasello@haylor.com
General Inquiry Email: student@haylor.com
www.haylor.com/college-students/
If you have questions about health insurance at ESF contact the Division of Student Affairs, 110 Bray Hall, 315-470-6660.