



## Twenty-seventh College-wide Graduate Assistant Colloquium on Teaching and Learning – Moon Library

<b>Wednesday, August 21, 2019 – Day 1</b>	
8:00 am	<b>Registration and Continental Breakfast</b>
8:20	<p><b>Welcome, Introductions, Icebreakers, and Overview</b> Brandon Murphy, Coordinator, Teaching &amp; Learning Collaboratory</p> <p>The goals, background, and schedule of the program will be presented along with staff, participants, and materials.</p>
8:45	<p><b>Being a TA: Roles, Responsibilities, and Relevance</b> Gretchen Dillon &amp; Atef Amriche, Teaching Fellows</p> <p>This session will allow our teaching fellows to share their experiences with being a TA, and let you know what you might be able to expect from your assignment.</p>
9:15	<p><b>Title IX and Graduate Student Responsibilities</b> Amy McLaughlin, Title IX Coordinator and Affirmative Action Officer</p> <p>This session will outline your responsibilities as a Graduate Assistant related to federal and state regulations concerning Title IX and sex discrimination.</p>
10:15	<p><b>Reality Check: Communication, Responsibilities, and Personal Wellness</b> Dominique Derminio &amp; Ge (Jeff) Pu, Teaching Fellows</p> <p>Through presentation and facilitated dialogue, this session is an opportunity for you to develop and/or strengthen resources and strategies that will enable you to balance and succeed with all of your sometimes competing professional, academic, and personal roles as an individual, as a professional, and as a graduate student. You will participate in all three sessions:</p> <ul style="list-style-type: none"> <li>▪ Personal Wellness (stress and time management) – Jackson Doe-Mensah &amp; Casey Pearce</li> <li>▪ Communication with Students – Hollis Harrington &amp; Atef Amriche</li> <li>▪ Communication with Faculty and Other GAs – Gretchen Dillon &amp; Daniel Collins</li> </ul>
11:25	<p><b>Library</b> Matthew Smith, Director of College Libraries</p> <p>This session will give you an overview of the library; Introduction to our services and instruction; Advice on revision control and archiving of theses and dissertations; An outline of ESF 797, the graduate seminar offered by the library</p>
12:05	<p><b>Lunch: Points of View from Faculty, GAs, and Students</b> Department Chairs and Graduate Coordinators</p> <p><i>A Vision of Excellence for Scholarship, Teaching, and Service</i> Dr. David Newman, Interim Provost and Vice President for Academic Affairs</p>
1:20	<p><b>Can You Hear Me Now?</b> Dominique Derminio &amp; Hollis Harrington, Teaching Fellows</p> <p>This session will enable you to employ strategies to promote open communication between your faculty supervisor, other graduate students, and undergraduate students.</p>

2:10	<p><b>Teaching Settings: Strategies for Facilitating Learning</b>  Brandon Murphy, Coordinator, Teaching &amp; Learning Collaboratory</p> <p>This session will provide you with strategies that challenge and facilitate your students' learning in large classes, small-group recitations, and other settings.</p> <p><i>Please choose two of the following:</i></p>			
2:20 - 2:50 and 2:55 - 3:25	<p><b>A. Lectures</b>  Moon Main Room  Atef Amriche, Teaching Fellow</p> <p><i>Dr. Mark Teece, Associate Professor, Chemistry</i></p>	<p><b>B. Field Experiences</b>  Moon 19  Dominique Derminio, Teaching Fellow</p> <p><i>Dr. Tom Horton, Professor, Environmental and Forest Biology</i></p>	<p><b>C. Labs</b>  Moon 110  Hollis Harrington, Teaching Fellow</p> <p><i>Dr. Neal Abrams, Associate Professor, Chemistry</i></p>	<p><b>D. Discussions</b>  South End of Library  Jackson Doe-Mensah, Teaching Fellow</p> <p><i>Dr. Benette Whitmore, Chair, Environmental Studies</i></p>
3:30	<p><b>Classroom Assessment and Student Feedback</b>  Ge (Jeff) Pu &amp; Dominique Derminio, Teaching Fellows</p> <p>This session will use the Colloquium assessment and evaluation strategies to portray how you can efficiently collect and use student feedback throughout the semester in order to monitor and make adjustments to support student learning.</p>			
3:45	<p><b>Human Resources Information</b>  Beverly Gracz, Senior Personnel Associate, Human Resources</p> <p>This session will assist you with your health and other benefits available to you as a GA and RPA.</p>			





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<b>Thursday, August 22, 2019 – Day 2</b>				
8:00 am	<b>Registration and Continental Breakfast</b>			
8:20	<b>Icebreaker and Preparing for the Day</b> Ge (Jeff) Pu & Jackson Doe-Mensah, Teaching Fellows  In this session, you will participate in an activity designed to highlight the challenges that diversity can present, but also increase your understanding of how to be inclusive.			
8:50	<b>ESF’s Commitment to Diversity: Program, Status, and Next Steps</b> Dr. Malika Carter, Chief Diversity Officer  In this session, you will learn about the College’s current status, initiatives, resources, and next steps towards creating a diverse and inclusive campus community.			
9:20	<b>Assessment &amp; Evaluation: How to Know What Students Are Learning</b> Ge (Jeff) Pu & Dominique Derminio, Teaching Fellows  This session will enable you to articulate the importance of providing timely feedback to your students, have strategies for evaluating your students through the use of quizzes, exams, papers, projects, and other assignments; and have strategies for assessing and improving your teaching effectiveness.  <i>Please choose two of the following:</i>			
9:30 – 10:00 and 10:05 – 10:35	<b>A. Quizzes/Exams</b> Moon Main Room Ge (Jeff) Pu, Teaching Fellow  <i>Ashley Gouger,</i> Instructional Designer ESF Open Academy	<b>B. Informal Assessments</b> Moon 19 Gretchen Dillon, Teaching Fellow  <i>Brandon Murphy,</i> Coordinator, Teaching & Learning Collaboratory	<b>C. Assignments</b> Moon 110 Casey Pearce, Teaching Fellow  <i>Dr. Andrea Feldpausch-Parker,</i> Associate Professor, Environmental Studies	<b>D. Studios</b> (Note: required for LA; Runs double session) South End of Library Dan Collins, Graduate Assistant  <i>Dr. Doug Johnston,</i> Professor and Chair, Landscape Architecture
10:40	<b>Environmental Health, Safety and Related Requirements and Pre-Planning</b> Thomas LeRoy, Chief of University Police John Wasiel, Environmental Health & Safety Officer Christine Langlois, Assistant Director, Physical Plant for Maintenance Operations  Our colleagues will share a brief overview of pertinent campus policy (and where to locate it), along with the people who will inform and support your role with respect to environmental health, safety, use of fleet vehicles, and other campus resources related to your role in classroom, field, lab and studio instruction.			

11:10	<p><b>Facing the Challenge: Where the Rubber Meets the Road</b> Brandon Murphy, Coordinator, Teaching &amp; Learning Collaboratory, Teaching Fellows</p> <p>Dr. Neal Abrams, Associate Professor, Chemistry Tim Blehar, Director of Human Resources Dr. Biljana Bujanovic, Associate Professor, Paper &amp; Bioprocess Engineering Amy McLaughlin, Title IX Coordinator and Affirmative Action Officer, Inclusion, Diversity and Equity Thomas Carter, Assistant Director, International Education Instruction Anthony Chefalo, Coordinator of Student Conduct, Student Affairs Dr. Paul Crovella, Instructor, Sustainable Construction Management and Engineering Dr. Anne Lombard, Dean, Student Affairs Dr. Kimberly Schulz, Associate Professor, Environmental and Forest Biology Scott Shannon, Dean, Instruction and Graduate School Matthew Smith, Director, College Libraries Dr. Jill Weiss, Assistant Professor, Environmental Studies</p> <p>This session will include selected cases and roundtable discussions on potentially challenging situations for you as a Graduate Assistant. Topics will include, for example, academic integrity; classroom-, lab-, studio- and field-related instructional challenges; and encouraging and supporting students' academic support needs. Several faculty, staff, and administrators are on hand to help describe the considerable range of campus leadership and support Graduate Assistants can and should engage to appropriately support students.</p>
12:10	<p><b>Concluding Remarks</b> Dr. David C. Amberg, Interim President</p>
12:30	<p><b>Program Evaluation &amp; Group Photo</b> Teaching Fellows</p>
12:45	<p><b>Lunch / Academic Department Meetings / Optional Sessions</b> Note: Faculty supervising a 2019 Colloquium participant (GA or RPA) are invited to this lunch. <a href="#">RSVP is required.</a></p>
	<ul style="list-style-type: none"> <li>• <b>Department-Specific Meetings with Supervising Faculty</b> Graduate Assistants and supervising faculty are encouraged to schedule meetings during this time.</li> <li>• <b>Consultations with Human Resources Staff (benefits)</b> <i>HR Staff available after 1:30 pm in 216 Bray, or by appointment</i></li> </ul>
1:30	<p><b>Optional: Campus Tour of Resources for Graduate Teaching Assistants</b> Teaching Fellows Please meet by the registration desk if you would like to join one of our Teaching Fellows on a quick tour of campus, pointing out major resources (Copy Center, Payroll, Printing Services), department offices, and answering questions about on-campus resources.</p>
2:00	<p><b>Optional Hands-On Demonstration of the Blackboard Course Management System</b> Brandon Murphy, Coordinator, Teaching and Learning Collaboratory, Online Programs</p> <p>Location: Baker Lab, Room 309 Blackboard, like other learning management systems, is a web-based password-protected software system that allows instructors to distribute information and engage students in asynchronous (as well as synchronous) discussions and other small and large group learning activities. In this demonstration you will receive training on the grade book, discussion boards, document uploads and other "behind-the-scenes" administrative tasks.</p>

### Colloquium Follow-up

As an extension of the Colloquium, and as part of your ongoing professional development, you are encouraged to take advantage of the following resources:

**Seminar on College Teaching:** Open to all ESF graduate students. EFB797, Section 2 (#17014) or FOR797 Section 3 (#17015); 1 credit; Fall 2019; Teaching & Learning Collaboratory (240 Gateway Center); Mondays 2:55-3:50 PM; Instructor and co-instructors: K. Searing, B. Murphy, D. Collins

**GSA/Colloquium Meet and Munch:** Join us to share how your semester is going, and meet your GSA Senate for the 2019-2020 Academic Year. We will address topics and question to support your GA role. Fall TBD and Spring TBD.

**ESF Open Academy:** [www.esf.edu/openacademy](http://www.esf.edu/openacademy)      **GA Colloquium:** [www.esf.edu/openacademy/tlc/colloquium](http://www.esf.edu/openacademy/tlc/colloquium)

**ESF Academic Integrity Handbook:** <http://www.esf.edu/students/handbook/integrity.pdf>

**ESF Graduate Student Association:** <http://www.esfgsa.com/>