



State University of New York
College of Environmental Science and Forestry
Office of the Undergraduate Student Association

Recognized Student Organization & Special Interest Group Application

Type of Organization

Recognized Student Organization (RSO)

1. An organization seeking recognition on campus
 - a. Must include a completed Constitution and set of By-Laws.
 - b. Can receive funding from USA in the form of a budget.
 - c. Needs to have an officer roster including: President, Vice President, Treasurer, Secretary, and members.
2. Must have an officer attend all monthly USA Club Meetings.
3. May reserve ESF spaces.
4. May fundraise.
5. May apply for co-sponsorships.
6. Shall be listed on the ESF website.
7. Must have an employee advisor.

Special Interest Group (SIG)

1. Group on the ESF campus that desires to meet for activities, events, or fundraisers. They may have a theme, topic, or unifying activity.
2. Has the same rights as a Recognized Student Organization.
3. Shall be unfunded.
4. Shall not be required to attend USA meetings.
5. Shall be listed on the ESF webpage.
6. Must have at least one person with an @syr.edu email address listed on the ESF club webpage.
7. May apply for co-sponsorships.
8. May fundraise.
9. May reserve ESF Spaces.



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Officer Registration

Name of Organization: _____

Name of Student Submitting Application: _____ Email: _____

Current Date: _____

Please circle one: Recognized Student Organization / Special Interest Group

Officer Roster: It is recommended that as you fill out this application, there be a few students interested in this organization. In addition, it is recommended to have an idea of who will be filling in the E-Board positions, although you can solidify those positions after you are approved.

***only applicable to RSO's**

Member Type	First	Last	Email	Academic Year
President/Chair/Editor				
Treasurer/Fiscal Agent				
Vice President/Co-Chair				
Secretary				
Member				
Member				
Member				
Member				

Advisor	First Name	Last Name	Email	Position	Office Phone
*Must be a full-time employee at the University					



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Organization Overview Questions

Organization/SIG Name: _____

Please answer the following questions:

1. What is the mission/goal of your organization?
2. Describe how your organization will benefit the ESF community.
3. Why is your organization seeking registration on ESF campus?
4. If granted registration, what events would your organization plan on campus (in detail)?
5. Are there currently any organizations or SIGs on campus with similar values and goals as your proposed organization? If so, who are they and how would your organization be different from them?
6. Is your organization seeking to become an independent organization or an endorsed/umbrella organization based from a larger organization?