

**SUNY COLLEGE OF ENVIRONMENTAL SCIENCE AND FORESTRY  
TRANSCRIPT REQUEST FORM**

*Please print legibly:*

\_\_\_\_\_  
Last name                      First name                      M.I.

\_\_\_\_\_  
Former name (if applicable)                      Phone # in order for us to contact you if necessary

\_\_\_\_\_  
Last 4 digits of Social Security                      Dates attended ESF                      Year graduated                      Date of Birth  
Number (if available)

\_\_\_\_\_  
Number of copies

\_\_\_\_\_  
Mail transcript immediately

\_\_\_\_\_  
Hold for semester grades to be posted

\_\_\_\_\_  
Hold until degree is posted

Mail Transcript to: (please provide complete name & address)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Handwritten Signature** (required)

\_\_\_\_\_

Date

Please mail your request to:                      Registrar's Office - 111 Bray Hall  
SUNY ESF  
1 Forestry Drive  
Syracuse, New York 13210

Or..... Fax your request to Registrar's Office at (315) 470-6656

Or.....Scan and email this form with your signature to... [registrar@esf.edu](mailto:registrar@esf.edu)

*If you would like an **unofficial** transcript faxed to you, please check here ☐ and provide a fax number along with your signature above. **FAX#** \_\_\_\_\_*

PLEASE NOTE: WE DO NOT E-MAIL SCANNED ELECTRONIC COPIES OF TRANSCRIPTS.