

July 1, 2024

## ORP Trial Caregiver Grant Program

The SUNY ESF Office of Research Programs (ORP) encourages faculty to present at and attend conferences in their disciplines to further their scholarly activities, collaborations, and reputations in their fields. Nursing parents face unique hurdles in realizing these critical networking opportunities; these include age limitations of conference childcare (if even available/offered), challenges pumping and managing breastmilk throughout the conference, sponsor travel reimbursement restrictions, and the significant financial strain of bringing a caregiver.

The Office of Research Programs has launched a trial Caregiver Travel Grant Program to support conference attendance for pre-tenure, full-time faculty, for two years post-birth. Adjunct positions, post-docs, and graduate students are not covered by this program at this time.) Grants will reimburse up to \$500 of the caregiver's air- or train-fare per fiscal year, for the purpose of assisting with the care of a nursing infant during the conference. Designated caregivers can be a co-parent, grandparent, babysitter, or other individual of the faculty member's choice.

To apply for this grant, please submit this form to the Interim Vice President for Research Dr. Lindi Quackenbush; [ljquack@esf.edu](mailto:ljquack@esf.edu), and copy [research@esf.edu](mailto:research@esf.edu), at least one month prior to conference travel, and attach a copy of the Travel Authorization Form submitted to Department/Unit chairs. Reimbursement will occur after the trip is completed. Receipts for caregiver travel should be submitted simultaneously with the faculty travel reimbursement paperwork.

**Name:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**I affirm that I am either:**

\_\_\_\_\_ An Assistant Professor, 100% FTE

\_\_\_\_\_ Would be so if not for change in appointment status required for an [Extension of Continuing Appointment Decision](#) (i.e., "Stop the Clock")

**Conference Name:** \_\_\_\_\_

**Conference Date:** \_\_\_\_\_ **Age (in months) of nursing infant(s) on this date:** \_\_\_\_\_

**Conference location:** \_\_\_\_\_

**Proposed caregiver's name:** \_\_\_\_\_

**Estimated Train or Airfare:** \_\_\_\_\_ **Estimated total cost:** \_\_\_\_\_

**Title of presentation abstract submitted (if applicable):** \_\_\_\_\_

**Brief justification why this conference is important professionally:**