

Response to Reviews

- 10 The response is addressed to the Associate Editor and includes responses to both reviewers. Reviewers' comments are clear (include them, and include your relevant text if the comment is not clear on its own), the author's responses are clear and appropriate, tone is professional. Documentation of changes is provided (copy the text into your response document) so that the editor need not search the manuscript to find the relevant changes.
- 8 Many responses are vague or many changes are unclear
- 6 Little is clear or responses do not adequately address reviewers' concerns. Believe it or not, a common problem is that Major Issues are not addressed (those described first in the reviews)
- 4 Assignment was late but adequate
- 2 Late and inadequate

Response to Reviews

- 10 The response is addressed to the Associate Editor and includes responses to both reviewers. Reviewers' comments are clear (include them, and include your relevant text if the comment is not clear on its own), the author's responses are clear and appropriate, tone is professional. Documentation of changes is provided (copy the text into your response document) so that the editor need not search the manuscript to find the relevant changes.
- 8 Many responses are vague or many changes are unclear

- 6 Little is clear or responses do not adequately address reviewers' concerns. Believe it or not, a common problem is that Major Issues are not addressed (those described first in the reviews)
- 4 Assignment was late but adequate
- 2 Late and inadequate