You can complete many of these assignments at your MyESF portal, which you will find at MyESF.esf.edu. You can access your MyESF portal using your Applicant Account login or by setting up a new account.

Personal information assignment
To start, activate your SU NetID/SU email and set up your ESFiD. These are needed to access online resources, both on and off campus, and to receive email notifications. You can start this process at the MyESF.esf.edu portal. Once your SU NetID is activated and your ESFiD is set up, check your syr.edu email at sumail.syr.edu and your esf.edu email at email.esf.edu. Please Note: The official means of campus communications is the syr.edu email.

Complete the following through your MyESF portal:
- ESF Emergency Contact Information
- ESF Policies Acknowledgment Page
- FERPA Waiver (if desired)

Due Aug. 1. Submit a recent headshot photo for your Syracuse University (SU)/ESF Student ID card AND for your ESF student record file. There are two places where your headshot photo must be submitted. The same photo can be used but each requires its own upload.

Academic information assignment
(Summer course work transcripts due Aug. 1.)

Due July 1. Math Placement Exam: This is required for all students who have not fulfilled their math requirement. You will be notified via email about completing the online examination that is accessed through your MyESF portal.

Aug. 23. Course Registration: All new students are pre-registered for the fall semester by their academic department over the summer. Class schedules are only distributed at Orientation. You will meet with your advisor during Orientation to finalize your class schedule and registration. Schedule changes require the approval of your academic advisor.

Aug. 23 - Sept. 6. Textbooks: Once you receive your class schedule at Orientation, you can purchase your textbooks online from the ESF Virtual Bookstore. Books can be delivered to ESF’s Gateway Center for a fee of $4.95 per order, or you can pick them up at the Schine Student Center on the SU campus free of charge. For more information and to place your order, visit www.esf.edu/bookstore and click the “BUY TEXTBOOKS” button. For orders placed after Sept. 6, textbooks must be picked up at the SU Bookstore in the Schine Student Center.

Get to know MyESF.esf.edu

Housing assignment
On-campus housing at Centennial Hall for the fall 2019 semester is available for transfer students. If you are interested in housing at Centennial Hall, complete the housing application that was emailed to you. If you have misplaced that email, please contact Centennial Hall at 315-741-3067.
- Syracuse University’s Off-Campus Commuter Services (occs.syr.edu) provides a great variety of apartment listings as well as transportation information for off-campus students.
- Facebook Class/Apartment Pages may also prove to be helpful as many students try to find peers to fill openings in their current apartments.

Parking Information
To obtain a parking pass to have academic-year parking on campus, you must purchase a parking permit through the SU Portal called MySlice at myslice.syr.edu per the schedule below:
- Typically there is limited parking available. Parking options are mainly at Standart and Fine parking lots, or garages on main campus or on Skytop on SU’s South Campus located a mile from campus. Free shuttle buses to the main campus are available.
- If you choose a parking garage through SU, you will also be charged a refundable deposit for any required access device(s) such as a proxy card or a smart card and key fob. The deposit for these devices will be refunded when the devices are returned to Parking and Transit Services within 2 weeks of the expiration date of the permit. For more information visit parking.syr.edu.

Academic accommodations/adjustments
Students seeking disability-related accommodations and supports do so through the Office of Disability Services at Syracuse University. Visit disabilityservices.syr.edu, click the “Student” tab and follow the directions. Phone: 315-443-4498
Financial aid and billing assignment

Please note that ESF Financial Aid is not transferred or applied towards your SU bill. Students are responsible for paying for the SU bill directly with Syracuse University.

If you applied for financial aid, you will receive an email notifying you that your financial aid award is available online. Follow the link to view and print your award. Accept or decline your award online.

You will receive an email notifying you to access and pay your ESF bill on MyESF. SU will bill you directly for any SU meal plan selection made on MyESF and those charges are not reflected on your ESF bill. Instructions and due dates will be posted on MyESF.

Online education assignment

Due Aug. 19 Students must complete the online programs designed to help students make smart decisions in college around alcohol and drugs, sexual violence, and bystander intervention. An email will be sent to your syr.edu email with a registration code to the program. Please note that failure to complete this course will affect your ability to register for Spring 2020 classes.

ESF Contacts

Alumni Association
Email: alumni@esf.edu Phone: 315-470-6632
Virtual Bookstore for textbook orders • ESF Bookstore information

Bursar
Email: bursar@esf.edu Phone: 315-470-6652
ESF student bills for: Tuition and fees • Trailhead meal plan charges
Centennial Hall room charges • Bill payment plans

Computing and Network Services
Email: HelpDesk@esf.edu Phone: 315-470-6861
Assistance with login, email, and account activation/setup

Division of Student Affairs
Email: studenthelp@esf.edu or studentinvolvement@esf.edu Phone: 315-470-6660
Academic Support • Athletics • Career Services • Community Service • Conduct • General Student Assistance • New Student Orientation • Counseling Services • Student Involvement and Leadership

ESF Counseling Phone: 315-470-4716

Housing
Email: centennialhall@greystar.com Phone: 315-741-3067
Information about Centennial Hall and basic meal plan requirements

Office of Financial Aid
finaid@esf.edu Phone: 315-470-6670
Questions and how to apply for financial aid • Federal Work Study

Office of Undergraduate Admissions
Email: esfinfo@esf.edu Phone: 315-470-6600
Submitting final transcripts • Change of major requests (through the first week of classes)

Registrar
Email: registrar@esf.edu Phone: 315-470-6655
Veteran’s educational benefits

SU Contacts

Office of Meal Plan & ID Card Services
Email: housing@syr.edu Phone: 315-443-2721
Information on SU meal plans

Bursar
Email: bursar@syr.edu Phone: 315-443-9501
SU student bills for: SU meal plan charges • Bill payment plans
SU parking permit charges

Parking and Transit Services
Email: parkmail@syr.edu Phone: 315-443-4652
Information on parking in SU lots