State University of New York
College of Environmental Science and Forestry
Board of Trustees Facilities Committee Meeting
September 18, 2025 – 10:00 a.m.
24 Marshall Hall

MINUTES

Voting Members in Attendance:

Chair Rick Fedrizzi, Trustee Bartow, Ex-Officio.

Non-Voting Members in Attendance:

Mark Lichtenstein, Staff Liaison.

College Personnel/Students in Attendance:

Nichole Dougherty, Emily Friden, Joanie Mahoney, Kitty McCarthy, Matt Millea, Lindi Quackenbush, Aaron Rounds, Ragan Squier, Tom Squires, Seth Thompson, Jennifer Webb, Baylee Woods, Ruth Yanai. Robert MacGregor, Rustan Petrela, and Jill Rahn.

Call to Order, Roll Call and Welcome

Chair Fedrizzi called the meeting of the ESF Board of Trustees Facilities Committee to order at 10:03 a.m. With two voting members of the Facilities Committee present, in-person, a quorum was confirmed.

1. Approval of the Minutes of the September 20, 2024, Facilities Committee Meeting.
Trustee Bartow motioned to approve the minutes; Trustee Fedrizzi seconded. Motion carried.

2. Review of Committee Charter:

- No changes to charter at this time.
- Some of the charges of the facilities committee are guided by state education law – some of these items are well understood and there are questions in some areas.
- BOT Committee needs to understand what committees exist in relation to ESF's satellite properties.
- D. Glance noted reference to an Advisory Citizens Committee. ESF does not currently have this, other groups have been formed, including the Forest Properties Advisory Council. There is not currently a group for each campus.

3. Review of Personnel:

M. Lichtenstein reviewed the departments/units that make up the ESF facilities areas:

- Building Trades
- Energy Management

- Environmental Health and Safety Services (EHS, Grounds, Custodial)
- Facilities Planning, Design and Construction (FPDC)
- Forest Properties
- Mailroom, Stockroom and Shipping & Receiving
- Mechanical Trades
- Vehicle and Motor Equipment Garage.

M. Lichtenstein reported that the facilities unit has been restructured several times. Operations and FPDC were run by two separate directors. Diana Jaramillo was offered a position at Binghamton, Rustan Petrela has taken over both Operations and FPDC. R. Petrella has 25 years of experience in county government, served as deputy commissioner of facilities and physical services. He also served as a financial analysist, His expertise in both engineering and finance make him well-suited to work with the State University Construction Fund on budget and capital planning.

4. Update of Capital Projects:

M. Lichtenstein reviewed funding processes and funding streams: Funding from State University Construction Fund, associated with SUNY, but separate. Allocations are determined after the state budget is passed.

- Critical Maintenance Fund – allocation based on formula (SABOA)
    - Based on size ratio
    - $2-2.5M/year.
    - Address backlog of critical maintenance.
    - Expenses over $5K, less than $150K, no new construction.
    - President Mahoney encouraged to spend down.
        - If there is an emergency, the state will provide support.
- LUMP Funding: For projects that are durable for 10+ years, not a specific process, institutions advocate, hospitals have been successful. We have been successful because we have implemented several planning tools:
    - Five-year plan
    - Annual Work Plan (Review and Update)
    - Facilities Master Plan
    - Top three priorities submitted each year.
        - Illick, Moon, etc.
    - Shelf-Ready Projects
- FLEX Research Fund – learning more on this funding now.
- ADA Fund
- Strategic Initiative Funds – Legislative fund, Grant related, etc.

M. Lichtenstein reviewed a list of major projects, noting that the annual work plan meeting is scheduled for October.

Adjournment

R. Fedrizzi motioned to adjourn; Trustee Bartow seconded. Meeting adjourned at 10:30 a.m.

Minutes respectfully submitted by Nichole Dougherty.