



Dear SUNY ESF Student:

You have submitted multiple FAFSA transactions which report different values for the Household Information questions (number in household, number in college, or both). The correct values for these questions must be validated. Your prompt attention is essential and appreciated - **no federal aid will be disbursed or appear on your billing statement until this process is completed. Once the correct information has been confirmed, the aid package will be reviewed to determine if any changes are required.**

**What documents are needed for this validation?** Dependent students should complete and submit the 2022-2023 Household Validation Worksheet included with this letter. Please be sure to read all instructions carefully and provide all required “wet” signatures.

**How should documentation be submitted?** All documentation should be submitted to:

SUNY-ESF Office of Financial Aid  
113 Bray Hall  
1 Forestry Drive  
Syracuse, NY 13210  
(315) 470-6670  
(315) 470-4734 (Fax)

Please do not e-mail any confidential information. You may also submit documentation using the document upload function available through the student's login to the Self-Service Portal – <https://banner.esf.edu/StudentSelfService/ssb/financialAid>.

Thank you for your prompt attention to this matter. Should you have any questions, please call us at 315-470-6670 or e-mail us at [finaid@esf.edu](mailto:finaid@esf.edu).

Sincerely,

Mark J. Hill  
Director of Financial Aid

2022- 2023 Federal Student Aid  
Household Validation Worksheet  
Dependent Student



Office of Financial Aid - SUNY ESF  
1 Forestry Drive Syracuse, NY 13210  
315-470-6670; 315-470-4734 (Fax)  
E-mail: [finaid@esf.edu](mailto:finaid@esf.edu) (no documents)

You have submitted multiple FAFSA transactions which report different values for the Household Information questions (number in household, number in college, or both). The correct values for these questions must be validated. Please complete this worksheet entirely and return it to the Office of Financial Aid along with all required documentation. Documentation may be submitted using postal mail or fax with the contact information above, or through the student's account on the secure Self-Service Portal at <https://banner.esf.edu/StudentSelfService/ssb/financialAid>. Please do not e-mail any validation information.

Student Last Name

Student First Name

Student MI

Student ID – F#####

List below the people in the parents' household. Include:

- The student
- The parents (including a stepparent), as determined by the FAFSA requirements, even if the student doesn't live with the parents.
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2022 through June 30, 2023, or if the other children would be required to provide parental information if they were completing a FAFSA for 2022-2023. Include children who meet either of these standards, even if a child does not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2023.

**In addition** to listing all household members, include in the space below information about any household member, excluding the parents, who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2022, and June 30, 2023, and include the name of the college. If more space is needed, provide a separate page with the student's name and student ID number at the top.

Full Name	Age	Relationship to Student	College	Will be Enrolled at Least Half Time (Yes or No)
		Self		

Each person signing this worksheet certifies that all the information reported on it is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both. **IMPORTANT NOTE – "WET" SIGNATURES ARE REQUIRED. DO NOT TYPE NAMES, USE IMAGES, MOUSE/TOUCHPAD DRAW SIGNATURES, ETC.**

Student Signature

Date

Parent Signature

Date